



**Hanover Township Board of Trustees  
July 9, 2012 Meeting Minutes**

**Budget Hearing**

Board President Doug Johnson called the Budget Hearing to order at 5:45 PM. Fiscal Officer Elizabeth Brosius submitted the FY 2013 Tax Budget to the Board for approval. Mr. Henry explained the Tax Budget is an estimated budget. According to State law, the Township must submit an estimated budget to the County Auditor each year in July. After some discussion, Mr. Miller made a **motion** to adopt Resolution No. 34-12 which was seconded by Mr. Stitsinger. Upon roll call, all three Trustees voted yes.

**Resolution No. 34-12**

**Approving the Tax Budget for Hanover Township for Fiscal Year 2013 and Authorizing the Submission of the Budget to the County Auditor and Budget Commission**

*Whereas*, the Fiscal Officer prepared the Fiscal Year 2013 Tax Budget, the main components of which were summarily reviewed during public meetings held on June 13, 2012 and Public Hearing held July 9, 2012 at 5:45 PM as advertised; and

*Whereas*, revenue and expenditure projections were based upon analysis of the last few years and adjusted for special circumstances identified in the current fiscal year (such as economic factors, grants, debt retirement and other reimbursements); and

*Whereas*, actual 2013 budget and appropriations will not be adopted until the first quarter of 2013; and

*Whereas*, Ohio Revised Code requirements mandate the submission of the 2013 Tax Budget to the County Auditor by July 15, 2012,

***Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

***Section I.*** That the 2013 Tax Budget, as attached and presented by the Fiscal Officer, is hereby adopted and authorized for submission to the Butler County Auditor in accordance with requirements of the Ohio Revised Code. The Fiscal Officer is hereby requested to deliver said Tax Budget to the County Auditor as soon as practicable by July 15, 2012.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 9th day of July 2012.

***Board of Trustees***

***Vote***

***Attest:***

Douglas L. Johnson  
Fred J. Stitsinger  
Larry Miller

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Elizabeth A. Brosius  
Fiscal Officer/Clerk

The Fiscal Officer has the attachment with all required figures for the Tax Budget to be submitted with this resolution. There being no further business, Mr. Johnson declared the Budget Hearing closed.

**Call to Order:** Board President Doug Johnson called the meeting to order at 6:00 PM and led the opening ceremonies with Mr. Stitsinger giving the opening invocation.

**Roll Call:** Fiscal Officer Elizabeth Brosius took a roll call with Messrs. Johnson, Stitsinger and Miller present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner; Fire Chief Phil Clark, BCSO Deputy Jason Hatfield and Project Coordinator Julie Prickett.

**Approval of Meeting Minutes:** Motion made by Mr. Miller, seconded by Mr. Johnson, to approve the June 13, 2012 Meeting minutes as submitted and to approve the warrants signed for release. All Trustees present voted yes. Status reports were distributed to the Board for review and were approved.

**Guest Presentation:** None scheduled

**Citizen Participation:** Jeff Buddo, 2436 Morman Road, addressed the Board. Mr. Buddo told the Board about an incident on July 4<sup>th</sup> involving a strange car in his driveway and expressed his thanks for Deputy Lentz's quick response to his residence.

**Administration Reports**

**Law Enforcement:** Deputy Hatfield gave the following report for the month of June 2012:

**Butler County Sheriff's Office**  
**District #6**  
**Hanover Township Contract Cars**  
**Monthly Report for June 2012**

**Activity Area**

**Month Totals**

**YTD**

- Dispatched Calls: 137

869

- Felony Reports: 5 31
- Misdemeanor Reports: 14 85
- Non-Injury Crash: 04 48
- Injury Crash: 5 32

**Total Reports: 28 190**

- Assists/Back Up: 49 310
- Felony Arrests: 2 13
- Misdemeanor Arrests: 07 43
- OMVI Arrests: 2 11

**Total Arrests: 11 64**

- Traffic Stops: 44 230
- Moving Citations: 24 124
- Warning Citations: 22 107
- FI Cards: 0 0
- Civil Papers Served: 0 0
- Business Alarms: 4 36
- Residential Alarms: 10 94
- Special Details: 2 11
- COPS Times: 5800 (Min.) 39,300
- Vacation Checks: 28 255

\*\*\*\*\*

Reporting Deputies: T. Lentz and J. Hatfield/ Report prepared by HT Administration  
 Special Note: Deputy Lentz was on vacation during the month of June.

*Fire/EMS:* Chief Clark presented the following report for the month of June 2012:

**Hanover Township Fire Department**  
**Monthly Report for June 2012**  
**(Presented in July 2012)**

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

- Emergency Medical Operations/Squad Runs: 34
- Motor Vehicle Accidents: 6
- Fire Runs: 8
- Fire Inspections: 3
- Air & Light Truck Call Out: 4
- Knox Box Details 0

- Other (Fire Safety Week Details) 0
- Total for the month: **55 Runs/Operations**  
**(51 Fire/EMS Runs)**

**Total Year to Date** **308 Runs/Operations**  
(58 Runs/Ops Lower than same time last year)  
(June 2011: 61 Runs/Operations)

---

|                            |       |
|----------------------------|-------|
| Total for 2011             | 719   |
| Total for 2010             | 748   |
| Total for 2009             | 676   |
| Total for 2008:            | 669   |
| Total for 2007:            | 717   |
| Total for 2006:            | 505   |
| (Six Year Yearly Average): | (672) |

Phil Clark, Fire Chief

**Road/Cemetery:** Mr. Gardner presented the following reports for the month of June 2012:

**SUPERINTENDENT'S REPORTS**  
**(July 9, 2012)**

Millville Cemetery Operations Report June 1 through June 30, 2012

|  |                     |
|--|---------------------|
| 3 Graves sold to Township residents-----     | \$ 1,830.00         |
| 2 Grave sold to nonresidents-----            | \$ 1,790.00         |
| 0 Cremation grave-----                       | \$ 0.00             |
| 6 Full Interments-----                       | \$ 5,800.00*        |
| 0 Baby interments-----                       | \$ 0.00             |
| 0 Cremations-----                            | \$ 0.00             |
| Foundation and Marker installation fees----- | \$ 1,022.40         |
| <b>Total: -----</b>                          | <b>\$ 10,442.40</b> |

\*5 @ regular fee of \$900 = \$4500.00; 1@ regular fee of \$900 + 4 hours OT = \$1300

Other Cemetery Activities

1. Mowed twice and trimmed once
2. Cleaned the shop
3. Poured 6 foundations
4. Fixed and seeded 8 graves
5. Repaired mowers
6. Sprayed Embark grow stimulant on sections E and G
7. Cleaned up all Memorial decorations
8. Replaced damaged water hydrant and capped off another
9. Helped with Kids Fest
10. Watered trees at Park and at the Cemetery

**Road, Streets and Park  
(Scot Gardner)**

1. Mowed grass on all Township properties three times
2. Replaced missing Abilene Court and Salman Road signs.
3. Finished second round of roadside mowing.
4. Sprayed multiple spots for poison ivy.
5. Picked up a mattress, box springs and love seat on Hussey Road.
6. Cut down a dead tree and trimmed low hanging limbs on Gene Avenue.
7. Repaired the information board at the Park.
8. Repaired conduit that pulled apart at the Park.
9. Cleaned out two catch basins on Gardner Road hill.
10. Sprayed for weeds in the curbs in all subdivisions and side streets.
11. Trimmed trees in Laurel Estates.
12. Cut down multiple dead trees and trimmed low hanging limbs on Decamp Road.
13. Pumped out water, installed a new sump pump, cleaned debris from floor and pressure washed the underground sprinkler system valve room at the Fire House.
14. Picked up and returned the hay wagon for Kids Fest.
15. Picked up straw for the hay wagon.
16. Prepared Park for Kids Fest.
17. Installed three brick pavers in the Memorial.
18. Repaired end of culvert and fixed sink holes in a yard on Gardner Road.
19. Removed downed tree limbs from the Park and performed a road inspection after the June 30 storm.
20. Performed monthly park, truck and storm water inspections.

***Administrator's Report***

**Administrator June 2012 Summary Report  
(Presented July 2012)**

- **Employee and Citizen Surveys:** Continued work with Miami University on citizen surveys. I have a copy which is lengthy but Miami will present and explain their findings to the Board on August 15<sup>th</sup>. The rest of the employee surveys were forwarded the last week of May and first part of June. They are currently being reviewed. To review and report on all of this information may take until September to complete.
- **Property Complaints:** Numerous property complaints have been worked on or in process in June. Five properties were mowed at the direction of the Township, all of which are in foreclosure or abandoned.
- **Moody's Investor Service Report:** In conjunction with the Fiscal officer, provided documentation and finished state audit to Moody's for our bond rating review.
- **Kids Fest:** held meetings to prepare, followed up on ordering supplies and items to support the event, prepared publicity and worked the event. See report on agenda.
- **Workers Compensation:** Finished all paperwork and discussions with BWC to obtain a ruling from the Ohio Industrial Commission to withdraw all claims through BWC for the January 2012 EMS Run possible meningitis exposure by staff. The Commission ruled in our favor and all claims were withdrawn and dismissed.

- **Safety Council Awards:** The Township received recognition for calendar year 2011 for not having any lost time accidents and improving its safety record by 25% from the preceding year. Mr. Henry attended the annual banquet to receive the award on behalf of the Township.
- **Playground Equipment:** Working on follow up to playground equipment replacement by meeting vendors for best pricing. Waiting on replies for proposed purchases as approved by the Board. Targeting installation in late August or early September..
- **Board meeting:** Prepared agenda items, resolutions, suggested meeting schedule for 2012 and related matters for Board packets to be considered at the May 9<sup>th</sup> meeting.
- **Financial Reports:** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting.
- **Drainage Issues:** Worked on problems located on Stephenson Road and Amarillo. Asked BCEO for assistance.
- **Committees:** Met with the Park Committee and Land Use Committee. Various projects underway; nothing new to report at this time. Planning underway for the August Car Show.

### **Personnel Actions:**

**Fire Department-** Subject to final approval by the Chief, approve the following for appointment:

1. Kevin K. Hawkins 5262 Brown Road Apt. 336 Oxford, Ohio 45056 as a Firefighter/EMT B.
2. Tad C. Preston 1732 N. Derexa Drive Hamilton, Ohio 45011 as a Firefighter/EMT B.
3. Eric M. Jackson 1955 John Street Hamilton, Ohio 45011 as a Firefighter.

***All three appointments were recommended by the Chief and fall within the Board approved Classification Plan for the Fire Department.***

### **Other: Road and Cemetery**

1. Dalton Beckett resigned effective July 5<sup>th</sup> as a seasonal worker.
2. Steve Fritzsche resigned effective July 27<sup>th</sup>; last work day July 20<sup>th</sup>.
3. Appoint Shawn Buddo as a seasonal worker at large (Public Works Helper).
4. Move Thomas Marinich from permanent PT to Full Time (off the list) Public Works Worker II.

**Vacations FYI:** Bruce E. Henry ½ day July 11 through July 16, 2012.  
Scot Gardner July 16<sup>th</sup> through July 20<sup>th</sup>

Also included with the Administrator's Report were revenue and expenditure reports. Mr. Henry noted a significant amount of time was spent during the month of June working on Kids Fest, resolving an issue involving a claim incorrectly submitted to BWC which ultimately was withdrawn, meeting with playground equipment vendors for price proposals, and finalizing the Moody's Investor Service Report. Mr. Henry also noted that he continued to work with Miami

University on the citizen survey and reported that a Miami University representative would be at the August Board meeting with a report on survey results.

## **Old Business**

***Kids Fest:*** Mr. Henry presented the following report to the Board:

### **Kids Fest Report July 9, 2012**

The fourth annual Kids Fest event was changed to Saturday June 23, 2012 and was held from 1:00PM to 4:30PM. Approximately 250 kids and their parents 300 participated in the different events throughout the day (this number was down about 50 from 2011). The event was covered by the Hamilton Journal News and photos were posted online although there was limited pre event publicity.

Activities included 19 stations/activities as follows: Hay wagon rides, Fire Safety House operation, inflatable fire truck slide, Metro Parks display and games, 4-H farm animal petting area, sno-cones booth, BCSO K-9, BCSO Cruiser and display table, Reily Township Fire Department remote control animal, Marine Corps League Display, truck displays, Butler County Dog Warden display, air brush tattoos, face painting, clown balloon artist, Treasure Hunt, Pie Eating Contest, Patriotic Bike and costume competitions, Kids Food Booth, and Fitness for Fun Race. Over 100 prizes and candy were given to kids participating.

Cash sponsors/contributors included: Stony Run Enterprises, Reffitt's Garage and Towing, First Millville Baptist Church, Hamilton Skating Rink, Julie Prickett, Scot Gardner, Bruce Henry, and Mike Tilton. In Kind sponsors or contributors to the event's activities included: Hanover Township Fire Department, Ross Township Fire Department, Reily Township Fire Department, Butler County Sheriff's Office, Butler County Metro Parks, Butler County Dog Warden, 4-H Club (Kids and Udder Things), and Pat Miller. Flub's Ice Cream Truck was on site to serve all attendees.

Volunteers from the Park Committee helping included: Bob Krieger, Jeff Buddo, Stephanie Lentz, and Angie Clausen; other volunteers included Arlene Henry, Julie Prickett, Bruce Henry, Phil Clark, and Shawn Buddo. Road and Cemetery employees working included: Scot Gardner, Jon Goldsberry, Steve Fritzche, and Brandon Combs. Special thanks to the Marine Corps League for Participating.

Cash raised and made during the event totaled: \$1,121.50; cash spent totaled: 2093.05; prizes and product left for the Car Show in August: \$150.00. Total costs minus amounts left for the Car Show and cash contributed: Net cost excluding labor estimated at \$821.55 (below the \$1900.00 approved).

***Nuisance Properties -- Update:*** Mr. Henry provided the following report on the status of nuisance properties:

### **Complaint Properties Under Review- Report to the Board July 9, 2012**

- 2550 Columbus: Vacant house, received complaints about the pool in rear and property condition. Following up with the County and checking ownership.
- 1334 Old Oxford: Same Status- House vacated; High weeds and grass- will refer to a contractor for mowing. Completed as of June 13, 2012- Township authorized. Received title search on June 12<sup>th</sup>. Will refer for lien.
- 2452 Queen Mary: No new complaints; in compliance.
- 2170 Hamilton Richmond: abandoned block structure; no plumbing- Pending- was referred to the County. Title search underway. Still pending.
- Corner of Darrtown and Stillwell Beckett vacant lot: Complaints received about tics, weeds and lack of maintenance. Lot was cut after no response. Lien to be considered.
- 1743 Stahlheber Road: High weeds and grass. Dealing with bank with no progress; directed Road Department to mow front yard area. Update: title work completed for new orders and assessment.
- 1651 Gardner: Vacant House- complaint lodged about rodents and snakes coming from there. Letter sent and returned to us on June 4<sup>th</sup>. Ordered private contractor to cut for the Township. Update- no word, will likely have to cut again.
- 1580 Hamilton Richmond Road: High weeds and grass- complaints about rodents and snakes coming from this area. Orders mailed but returned to the Township on June 5<sup>th</sup>. Asked private contractor to cut for the Township. Update: no word yet, will likely have to cut again.
- 3295 Stillwell Beckett: Has been vacant for some time; asked County to do something but doesn't fit their criteria. Receiving new complaints about the weeds reference tics. A 20' strip behind and along the residential properties were mowed at the Township's direction.
- Vacant properties: The Township is still following up on several properties as complaints come in. It is difficult to keep up with the foreclosures and vacant properties.

**Moody's Investor Services Bond Rating Documentation:** This item was reviewed under the Administrator's Report.

**Website Hosting/Change Update:** Mr. Henry reported that Miami University would no longer host the Township's website and will end all services related thereto by July 31<sup>st</sup>. Mr. Henry stated he has been looking at alternatives to meet this deadline, keeping in mind to hold costs down. From a recommendation by Madison Township, he has been meeting with Stacey Castle of Stacey Castle Design about the transfer of the Township website, hosting and maintenance of the site, and new design features. Mr. Henry reported the Township will be able to keep the website up and running by the July 31<sup>st</sup> deadline. Mr. Henry also reported he is looking to make some upgrades and expand email capabilities as well. Initially the cost to work with Ms. Castle would be \$195.00 which includes transfer of files from one host to another, design changes, new email accounts, annual hosting cost, any domain names changes, renewals or updates, and minor monthly updates. Mr. Henry recommended proceeding with this service in order to keep the Township website running after July 31<sup>st</sup>. After some discussion, a **motion** was made by Fred Stitsinger, seconded by



Larry Miller, to authorize the Township Administrator to proceed. Upon roll call, all three Trustees voted yes.

**Other Old Business:** Mr. Henry reported the backflow testing and certification to the Board of Health had been completed. Chief Clark reported he planned to get pricing for a new or rebuilt ice machine for the Fire Department.

## **New Business**

**Resolution No. 34-12 Tax Budget Approval:** The Board adopted this resolution in the Budget Hearing preceding the Board meeting. Attachment for this resolution was prepared by the Fiscal Officer.

**Resolution No. 35-12 Recognition Kids Fest Sponsors/Volunteers:** Mr. Henry reported the purpose of this resolution was to express the Township's appreciation for the sponsors and volunteers who contributed to the success of Kids Fest. After some discussion, Mr. Stitsinger made a **motion** to adopt Resolution No. 35-12, which was seconded by Mr. Johnson. Upon roll call, all three Trustees voted yes.

### **Resolution No. 35-12**

#### **Expressing Appreciation to the Contributing Sponsors, Organizations, Workers, and Volunteers for Their Support of the 2012 Kids Fest**

**Whereas**, the Hanover Township Park Committee, Volunteers, and Township employees work hard each year to plan, organize and assist with the annual Kids Fest Event; and

**Whereas**, contributing sponsors and volunteers are sought each year to help offset costs by the Township in order to make the event as nice possible for families attending; and

**Whereas**, the fifth annual Kids Fest event was successful with an estimated 225 kids participating and visiting the 19 stations/ activities for children and parents to interact; and

**Whereas**, Hanover Township is fortunate to have many helpful sponsors, volunteers, employees and support organizations to generate a sense of community participation,

#### ***Be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio***

**Section I.** That appreciation is hereby expressed to members of the Park Committee and others for their support in planning, organizing and working Kids Fest 2012: Bob Krieger, Jeff Buddo, Shawn Buddo, Julie Prickett, Bruce Henry, Joe Pyfrin, Stephanie Lentz, Mike Tilton, Arlene Henry, Phil Clark, Pat Miller and Angie Clausen.

**Section II.** That appreciation and special community support recognition is given to those organizations and individuals who contributed financially to the event: Stony Run Enterprises, Reffitt's Garage and Towing, First Millville Baptist Church, Hamilton Skating Rink, Scot Gardner, Mike Tilton, Jeff Buddo, Julie Prickett, and Bruce Henry.

**Section III.** That special thanks are hereby given to the Butler County Sheriff's Office, Hanover Township Road and Fire Department members, Butler County Dog Warden, Ross Township Fire Department, Reily Township Fire Department, Kids & Udder Things 4-H Club, Terrance C. Graves Detachment Marine Corps League and Metro Parks of Butler County for their participation and/or support of Kids Fest 2012.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 9th day of July 2012.

Board of Trustees

|                    |                    |              |
|--------------------|--------------------|--------------|
| _____              | _____              | _____        |
| Douglas L. Johnson | Fred J. Stitsinger | Larry Miller |
| Vote: Yea          | Yea                | Yea          |

Attest: \_\_\_\_\_  
Elizabeth A. Brosius Fiscal Officer

**Resolution No. 36-12 Health Insurance Renewal:** Mr. Henry submitted the following report and recommendation to the Board:

**Health and Life Insurance Renewal Package Renewal Resolution No. 36-12**

**Background:** The Township's health contract period runs from August to August each year and does not coincide with the fiscal year. Since the 2007 major changes in the Township's health care plan initiated by the Township, the Township's premiums were reduced resulting in significant savings for 3 of 5 contract years (reduced by 17%). Due to the Patient Protection and Affordable Care Act of 2010, insurance plans across the country have been impacted with some plans increasing as much as 35% for a one year period. The impact of these requirements on our plan equated to an 11.90% increase in premium. There appears to be other changes coming in 2013 and 2014 since the US Supreme Court has upheld the major provisions of the Act. In working with our broker and generally looking at different plans, we have been advised there are no premium increases or adjustments planned for the next contract year for the Township's program. As such our broker has recommended continuation of our agreement. Our broker represents Teachers Protective Mutual, HealthSmart Preferred, Aetna, Anthem, and Medical Mutual of Ohio. In past comparisons with these companies, Teachers Protective Mutual has offered the best rates and quality coverage. There is still a great deal of uncertainty ahead as to the direction of health care and the cost to be absorbed by employers.

We still have the opportunity during the contract year to seek cost cutting options and we are not locked in to every aspect by approving Resolution No. 36-12. In working with our broker we will have an ongoing opportunity to make adjustments if needed. Our health care plan has been an option that has allowed us to help compete with other jurisdictions for personnel since our pay scales are not as high as many nearby governments and private companies nor do we have the budget for career advancement or major promotions in salary.

**Recommendation:** Therefore, the recommendation is made to renew the current contract at no price increase for program year 2012-2013. We will continue to analyze and try to stay abreast of the changes coming in the 2013-2014 years to keep the Township in the best possible position.

After some discussion, Mr. Stitsinger made a **motion** to adopt Resolution No. 36-12, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

**Resolution No. 36-12**

**Approving Health Insurance Contract Renewal with Teachers Protective Mutual Life Insurance Company**

*Whereas*, it is in the best interest of the Township to provide employee group health insurance that offers satisfactory health care and prescription drug coverage at affordable rates to maintain a competitive work force; and

*Whereas*, the Township’s Broker E.D. Stone Insurance Agency and the Township Administrator have reviewed the existing plan and potential other plan alternatives reaching a conclusion that the current plan is cost effective, best serving the needs of the Township for the next year to help maintain a competent workforce and maintain stability in light of health care reforms continuing to unfold as well as economic uncertainty; and

*Whereas*, the history of the Township’s most recent contract years have shown since the 2007 contract year through the 2010 contract year premiums through Teachers Protective Mutual (Medical Mutual of Ohio) decreased by 15.99% and a slight 3.10% increase in 2011; and the new rate impacted by the Health Care Reform Act caused a rise of 11% for the period in 2011-2012 still netting a 1.89% decrease over the 2007-2011 contract years; and for 2012-2013 there is no increase as ascertained through the carrier going against the trend as health care costs dramatically increased,

*Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio*

**Section I.** Resolution No. 36-12 is hereby approved authorizing the renewal of the group health insurance plan with Teachers Protective Mutual Life Insurance Company (Health Smart Preferred: NovaNet Affiliate as Administrator) for the new contract year August 1, 2012 to August 1, 2013 as set forth in the attachment labeled “Health Insurance 2012-2013”.

**Section II.** The Township Administrator is hereby authorized to execute contract documents in behalf of the Township and the Fiscal Officer is authorized to make premium payments as part of this contract.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 9th day of July 2012.

**Board of Trustees**

**Vote**

**Attest and Authentication:**

Douglas L. Johnson  
Fred J. Stitsinger  
Larry Miller

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Elizabeth A. Brosius  
Fiscal Officer/Clerk

**Accept Notice of EMS Grant Award \$4000 – Training and Equipment:** Mr. Henry reported that the Hanover Township Fire Department received notification from the Division of EMS of the Ohio Department of Public Safety of a grant award for the period July 1, 2012 through June 30, 2013. The amount is \$4,000.00 to be spent for training and equipment. All funds must be spent within the identified program year and a detailed report of expenditures made is to be filed by June 30, 2013 with the State. Mr. Henry noted that for audit and expenditure purposes, a motion is needed to accept the grant award and authorize expenditures in accordance with the grant. After some discussion, **a motion** was made by Mr. Miller, seconded by Mr. Johnson, to accept the foregoing grant and authorize expenditures accordingly. After discussion, a roll call vote was taken and all three Trustees voted yes.

Ms. Brosius requested a motion to amend the Certificate of Resources in order to reflect the receipt of the aforementioned EMS grant. **A motion** was made by Mr. Miller, seconded by Mr. Johnson, to **Amend the Certificate of Resources** accordingly. A roll call vote was taken and all three trustees voted yes.

**Other New Business:** Mr. Henry asked the Trustees to review the correspondence and general information included in their meeting packets.

Also under New Business, Mr. Stitsinger reported that Butler County has a speed trailer it no longer needs and will give it to Hanover Township.

Also under New Business, Ms. Brosius recommended a speaker for the Veterans Day ceremony.

Also under New Business, Mr. Henry reported there was general agreement regarding the acquisition of the Darrtown Road property and Roger Gates was working out the details for the Township. Mr. Henry also reported the owners of the Eaton property informed him there is someone interested in buying this property. Mr. Henry explained the Township is still searching for grants and researching financing arrangements in order to acquire the Eaton property. The Eaton property owners wanted the Township to be aware that there is an interested buyer.

There being no further action or matters to consider, adjournment was in order.

**Motion to Adjourn:** Mr. Miller moved, seconded by Mr. Johnson, to adjourn the Board of Trustees meeting. Upon roll call, all three Trustees voted yes.