



**Hanover Township Board of Trustees
November 21, 2013 Meeting Minutes**

Call to Order: Board President Fred Stitsinger called the meeting to order at 6:00 PM. Mr. Stitsinger then led the pledge of allegiance and gave the opening invocation.

Roll Call: Fiscal Officer Elizabeth Brosius took a roll call with Messer's Johnson, Stitsinger and Miller present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner; Fire Chief Phil Clark, BCSO Deputy Jason Hatfield and Project Coordinator Julie Prickett.

Approval of Meeting Minutes: Motion made by Mr. Johnson, seconded by Mr. Miller to approve the October 9, 2013 Meeting minutes as submitted and to approve the warrants signed for release. All Trustees present voted yes. Status reports were distributed to the Board for review and were approved.

Guest Speaker: Amy Macechko, representing the Coalition for a Healthy Community, gave a presentation to the Board on the Coalition's "Plant the Promise" program. Through this program Coalition volunteers plant red tulip bulbs each fall to symbolize the responsibility the community has to help young people make healthy choices. Ms. Macechko asked the Board if she and some volunteers could plant red tulip bulbs on Township property during the upcoming weekend. The Board was very supportive of the program and gave permission for the planting with instructions for Ms. Macechko to coordinate locations with the Township Administrator, Mr. Henry.

Citizen Participation: None of the citizens in attendance addressed the Board.

Administration Reports

Law Enforcement: Deputy Hatfield gave the following report for the month of October 2013:

Butler County Sheriff's Office
District #6
Hanover Township Contract Cars
Monthly Report for October 2013

<u>Activity Area</u>	<u>Month Totals</u>	<u>YTD</u>
• Dispatched Calls: 71		1375

- Felony Reports: 2 38
- Misdemeanor Reports: 7 103
- Non-Injury Crash: 2 56
- Injury Crash: 4 42

Total Reports: 15245

- Assists/Back Up: 19 360
- Felony Arrests: 2 15
- Misdemeanor Arrests: 6 49
- OMVI Arrests: 6 32

Total Arrests: 1486

- Traffic Stops: 27 393
- Moving Citations: 14 208
- Warning Citations: 13 187
- FI Cards: 0 00
- Civil Papers Served: 0 06
- Business Alarms: 2 41
- Residential Alarms: 2 91
- Special Details: 0 20
- COPS Times: 2,460 (*Min.*) 59,890
- Vacation Checks: 14 290

Reporting: Deputy Hatfield

Stats for October only reflect the activity for Deputy Hatfield. No stats have been received from Deputy Lentz. A revised report will be prepared for next month.

Fire/EMS: Chief Clark gave the following report for the month of October 2013:

Hanover Township Fire Department
Monthly Report for October 2013
(Presented in November 2013)

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

- Emergency Medical Operations/Squad Runs: 39
- Motor Vehicle Accidents: 05
- Fire Runs: 07
- Fire Inspections: 01
- Air & Light Truck Call Out: 03

- Knox Box Details 00
- Other 00
- Total for the month: **55 Runs/Operations**
(54 Fire/EMS Runs)

Total Year to Date: 610 Runs/Operations

(October 2012: 44 Runs/Operations/Tot: 526)

Total for 2012	693
Total for 2011	719
Total for 2010	748
Total for 2009	676
Total for 2008:	669
Total for 2007:	717
Total for 2006:	505
(Seven Year Yearly Average):	(675)

Phil Clark, Fire Chief

Road/Cemetery: Mr. Gardner presented the following report for the month of October 2013:

SUPERINTENDENT'S REPORTS
(November 21, 2013)

Millville Cemetery Operations Report October 1 through October 31, 2013

1 Grave sold to Township residents (@ \$610)-----	\$ 610.00
1 Grave sold to nonresident-----	\$ 895.00
0 Old resident graves-----	\$ 0.00
4 Full Interments-----	\$ 3,600.00*
0 Baby interments-----	\$ 0.00
0 Cremations-----	\$ 0.00
Foundation and Marker installation fees-----	\$ 2,384.80
Total: -----	\$ 7,489.80

*4 @ regular fee of \$900 = \$3600

Other Cemetery Activities:

1. Topped off and leveled 11 graves
2. Picked up all trash in the Cemetery
3. Mowed two times
4. Trimmed once
5. Poured 11 foundations

Road, Streets and Park
(Scot Gardner)

1. Continued work on our road sign replacement project.
2. Cut down 100 ft berm on Vizedom Road fro drainage issues.

3. Picked up a deer carcass on US 27 and a dog carcass on Gene Avenue.
4. Repaired potholes on Washburn Road and on Nichols Road
5. Cut up and hauled away two tar tanks and one tar distributor.
6. Replaced overhead door seals on the Road Department Building and the Community Center.
7. Cut grass on all Township property three times.
8. Serviced the mowing tractors and put them in storage.
9. Replaced burned out lights on the Firehouse.
10. Pressure washed our fuel containment structure and installed two new hoses and a fuel meter.
11. Put gravel in our snow route turn-arounds.
12. Worked on servicing all of our equipment.
13. Performed monthly truck, park and storm water inspections.

Administrator's Report

Administrator October 2013 Summary Report (Presented November 2013)

- **Grants:** Prepared 3 grant applications for the Community Development Block Grant Program which were submitted on November 1, 2013.
- **Haunted Harvest Program:** Worked with Park committee members to plan and implement the 2013 program completed on October 27, 2013. Purchased supplies and prizes for the event. Worked the event and coordinated set up.
- **Citizen Relations:** Fielded requests for records and followed up on drainage issues related to Vizedom and Morman Roads.
- **Veterans Committee:** Held Veterans Committee meetings to solicit input for the ceremony and luncheon scheduled for November 11, 2013.
- **Property Acquisition:** Continued work on the purchase of 19.184 acres on Old Oxford holding discussions by with the Bill Eaton., including a counter offer. Working on new financial borrowing plan based upon the appraisal and new negotiations related thereto.
- **Paving, Curbs, Gutters and Drainage:** Held meetings and discussions with BCEO Officials regarding these topics and requesting technical assistance related thereto.
- **Board and Financial Reports:** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets. Prepared numerous contracts and permits for facility rentals.
- **Fire and EMS Run Data:** Began reanalysis of data for 2012 and 2013 focusing especially on mutual given and received. Preparing a summary report for future discussion of Fire Department operations.
- **Workers Comp Report Forms:** Updated internal investigation and reporting forms for incidents and accidents that could result in a WC claim. Issued update to the departments.
- **Items Still Pending/Delayed:** Fuel Card follow up is still pending; Personnel Policy Review with changes still pending.
- **Pay Plan:** Certain potential changes put on hold until further review of Fire/EMS operations is complete.

Personnel Actions and Other Items of Note

The following personnel actions were put in motion by the Fire Chief and approved by the Township Administrator subject to any review by the Board:

Terminations from Service/ (Did not meet departmental requirements):

- Susan Luttrell
- Robert settles
- Mindy Settles
- Dana Furlong
- Laura Doan
- Tracy Amann
- Christopher Thomas
- Tad Preston
- Michael Rhoades
- Michael Rye

Last Chance/Warning Letters:

- Seth Adams
- Kirsten Ward
- Thomas Schumate

Placed in Affiliate/Non Active Status:

- Rob Jester
- Angela Jester
- Brett Updike

Other General Actions: Keeping Michael Jackson on the payroll as permanent part time employee not to exceed 1500 hours annually to assist with general building, sidewalk and park maintenance issues.

Of Note- Budget Information for October 2013

Cash Balance as of October 31, 2013: \$1,658,335.81

Total Expenditures all funds for October 2013: \$163,091.70

Total General Fund cash on Hand October 31, 2013: \$811,188.37 (49.92% of Total funds)

(Monthly Revenue and Expenditure Reports are attached.)

Mr. Stitsinger thanked Mr. Henry, Scott Gardner and Julie Prickett for their work on the Veterans Day event programming and activities. Mr. Stitsinger also noted the Township received a great deal of help from the Marine Corp League and the Millville First Baptist Church and asked that a thank you be sent to these organizations. Mr. Henry noted that these organizations along with other community groups will be recognized for their contributions at a future Board meeting.

Old Business

Community Development Block Grants – Three Applications Submitted: Mr. Henry provided the following report to the Board:

Community Development Grant Applications Submitted: Three as listed below,

**Attachment Resolution to No. 52-13 CD Project Ratings
2013 Community Development Block Grant Requests***

Project Descriptions and Priority Rankings

- 1) Hanover Township has over 8700 population and is home to a regional park used by neighborhoods, schools, day care operations, civic groups and families throughout the year. The Township has developed a 5 Year Plan to install up to 5 adverse weather alert units (sirens) to cover the Township. **Currently there are no sirens located in the Township.** In consultation with Butler County Emergency Management Agency as well as private consultants (C&K Early Warning Systems), areas have been designated to locate sirens to cover a majority of the population as well as local schools and outdoor open space areas such as the Hanover Township Memorial Park. The Township has sought FEMA money in the past and has been turned down. The funding of this project is considered a high public safety priority. The Township will pay for and install the first siren as part of the 5 Year Plan.

Township Wide Adverse Weather Alert System (5 Sirens)

Funding requested for CD Grant: \$88,000.00

Township would pay balance of \$22,000.00

Priority Ranking: #1

- 2) In 2003 and again in 2012 Citizen Surveys conducted by Miami University in behalf of the Township citizens continue to rate Park Facilities and recreational opportunities as very high priorities. For some time the Township has been interested in acquiring the adjacent property to the Hanover Township Memorial Park in order to expand facilities to serve families in the region. There are three parcels totaling approximately 19.5 acres which includes a single family house, barn and a long farm building. Two small ponds are located on the property. Acquisition of this site would enable the Township to preserve open space at a critical location and allow for tremendous facility expansion in the future for projects/programs identified in the 2012 citizen survey. Such uses are consistent with Hanover Township’s Land Use Plan and Park Development Plan. The Township has received consistent and repeated recommendations from residents about the importance of acquiring the identified property for future public use and management by the Township.

Suggested uses (for illustration only) based upon Park Committee and general public input include the following items which would be studied as part of the overall Park Master Plan and as budget would allow.

- Extend walking path from existing running south then east then back north & connecting.
- Create a separate bicycle path to compliment the walking path.

- Evaluate existing ponds; create larger children’s fishing pond.
- Grade and lay out sufficient area for two baseball fields (NE corner & SE corner).
- Install two soccer fields.
- Create areas for picnic tables and grills throughout the site.
- Build additional shelters; different sizes.
- Install Frisbee and/or ultimate golf.
- Install new swing sets for all age groups.
- Fix up barn; extend electric and hold special events therein.
- Rework existing house as a possible meeting location and/or historical room.
- Consider providing artistic outdoor sculpture opportunities.
- Add fire pits at appropriate locations subject to review by the Fire Department.
- Restore Eaton farm historically; try to operate as an educational center for kids.
- Add a small parking area to serve existing area and new area.
- Build a small restroom near the barn area.

Land Acquisition for Park Expansion (Estimated)

Funding requested for CD Grant: \$150,000.00

Township and other sources would contribute balance estimated at \$25,000.00

Priority Ranking: #2

3) Infrastructure Repair and keeping up with roadway maintenance has put a strain on the road related revenues of the Township. In several neighborhood areas curbs, gutters, catch basins and deteriorating drainage pipes are creating numerous headaches for the Township. In consultation with the Butler County Engineer’s Office, a plan along with cost estimates have been developed for the 2014 Road Program Year. The overall funds available for all roadway maintenance, payment of personnel, outside paving contracts and general maintenance of the right of way totals \$500,000.00. The work needed outside the scope and financial wherewithal of the Township is outlined in the attachment and costs \$237,745.00 for two priority subdivisions.

For submission to the Community Development Block Grant Program, the Township is seeking project costs associated with Alamo Heights only. Tear out of bad structures and replace with new curb/gutter totals \$170,765.00 with maintenance of traffic and related costs prorated at \$28,980.00 totaling \$200,745.00.

Infrastructure Improvements/Curb and Gutter Project

Funding requested for CD Grant: \$175,745.00

Township contribution total estimated at \$25,000.00

Priority Ranking: #3

***Rankings based upon citizen and staff input.**

EMS Grant Reimbursement Received 2012-2013: Mr. Henry reported that he had followed up on an EMS grant reimbursement for the program year 2012-2013. After two attempts and additional paperwork preparation, the State finally accepted the Township’s submittals and sent a check for \$4,000.00.

BCEO Paving/Retracing Estimates for 2014 Road Program: Mr. Henry reported the following update to the Board:

The following roads were recommended for microsurfacing: Stahlheber Road from Reily Township line to US 27; Caroldon from SR 129 to cul-de-sac; Charlberth Road from cul-de-sac to Minton Road; Santa Maria Drive from SR 129 to Ross Hanover Road. Total estimated cost is \$63,801.04

The following roads were recommended for chip/seal application: Decamp Road from Stillwell Beckett to the Township line; Vizedom Road from SR 130 to SR 177; Base Repair only- Nichols Road to the Township line. Total estimated cost is \$185,377.84.

Retrace Program is proposed as follows: Nichols Road to the Township line and Darrtown from Stillwell Beckett to SR 130. Total estimated cost is \$3,109.01.

Total estimated costs for total scope of all work: \$252,287.89. A final Township Resolution must be passed and provided to BCEO no later than February 1, 2014.

Mr. Henry noted that a resolution would be prepared for the December Board meeting.

Response – ODOT Speed Study on Old Oxford Road: Mr. Henry explained that at the direction of the Board, the Township had requested a speed study to make the speed zones more consistent along Old Oxford Road, especially in hopes of lowering the speed along the park frontage. Mr. Henry shared the email response from ODOT engineer Brianne Millard which indicated that the speed limit on the stretch of roadway in question could be lowered only 5mph (i.e. from 55mph to 50mph.) The Board decided to not request a speed limit change at this time but rather, wait and request another study during summer months when traffic patterns are more representative of the speed problem.

Mr. Henry also reported that ODOT had reviewed the Township's request to lower the speed limit on Lanes Mill Road and determined traffic patterns did not warrant a reduction in the speed limit.

Mr. Miller asked if the Township could request that ODOT review the speed limit on a section of US 27 which has a posted speed limit of 45 mph with plans to be increased to 55 mph. Mr. Miller indicated he felt the speed limit should not be raised. Mr. Henry stated he would prepare a resolution to request ODOT to study the speed limit on the section of US 27 that Mr. Miller referenced.

Other Old Business: Fire Chief Clark requested authorization to purchase ZOLL Fire RMS software to replace the current Firehouse software which is used to meet State patient care reporting requirements. Mr. Henry explained the Firehouse software is difficult to use and that other townships have recommended the ZOLL software product as a superior alternative. After some discussion, on a **motion** by Mr. Miller, seconded by Mr. Johnson, the Board authorized the purchase of ZOLL Fire RMS software for the amount of \$350 plus vendor travel and installation costs. All three Trustees voted yes.

Also under other Old Business, Chief Clark reported that the Township still had fire department grant money to spend and requested authorization to use these funds to purchase new rope, carabineers, cables, lifejackets for the water rescue craft, and a RIT bag for one of the fire trucks. Mr. Henry suggested the Board authorize the purchases with a motion and noted that purchase orders would also be required. After some discussion, on a **motion** by Mr. Miller, seconded by Mr. Johnson, the Board authorized the purchase new rope, carabineers, cables, and lifejackets for the water rescue craft from Ocean 8 or Rock and Rescue for an amount not to exceed \$3,000 and a RIT bag for one of the fire trucks for an amount not to exceed \$4,500 from Vogelpohl. All three Trustees voted yes.

Also under Old Business, Mr. Henry provided the Board a list of topics for the upcoming newsletter and requested the Board indicate which topics were its highest priorities as space in the newsletter could not accommodate all of the topic ideas. Mr. Henry noted that he was working to get the newsletter mailed to residents before Christmas.

New Business

Resolution No. 54-13 Approve 2014 Temporary Appropriations: Mr. Henry explained the routine “house-keeping” nature of this resolution. This resolution sets temporary funding of activities for Township operations until a final appropriation can be prepared and approved during the first quarter of 2014. After some discussion, Mr. Johnson made a **motion** to adopt Resolution No. 54-13 which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

Resolution No. 54-13 Approving Temporary Appropriations for Fiscal Year 2014 for Hanover Township Butler County, Ohio

Whereas, the Board of Trustees, Fiscal Officer and Administration have been reviewing the necessary operating fiscal requirements for the first quarter of 2014; and

Whereas, there is a need to set temporary funding of activities for all Township Operations until a final appropriation can be prepared and approved during the first quarter of 2014; and

Whereas, the Fiscal Officer has prepared said temporary appropriations for all services and set forth the first quarter 2013 anticipated revenues and expenditures in the attached document entitled: **Attachment Resolution No. 54-13 Temporary Appropriations 2014.**

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That to promote efficient and sound fiscal operations for the Township, the Board hereby adopts a Temporary Appropriation for 2014 as reflected in the attachment hereto entitled: Attachment Resolution No. 54-13 Temporary Appropriations 2014.

Section II. That the Fiscal Officer is authorized to process expenditures in accordance with the Temporary Appropriation 2014 document.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 11th day of December 2014.

Board of Trustees

Vote

Attest and Authentication:

Fred J. Stitsinger
Larry Miller
Douglas L. Johnson

Elizabeth A. Brosius
Fiscal Officer/Clerk

Motion – Transfer of Funds from 2281 to 3102 – Debt Service/Fire: Mr. Henry reported that based upon the bond payment schedule for the Fire Station Project, it is time to make a payment of \$98,145.00 to the Bank of New York Mellon. To make said payment, the Township must transfer funds from Fund 2281 to Fund 3102. The Township Administrator and Fiscal Officer recommend the passing of a motion to provide for proper accounting. **A motion** was made by Mr. Miller,

seconded by Mr. Johnson, to approve the transfer of \$98,145.00 from Fund 2281 to Fund 3102 and approve payment to Bank of New York Mellon in the same amount. After discussion, a roll call vote was taken with all three Trustees voting yes.

Motion – Indigent Burial Payment – Webster Funeral Home: Mr. Henry reported that pursuant to the ORC and Township provisions, a request has been received by Webster Funeral Home for the cremation and burial of Paul D. Smith who passed away on October 1, 2013 at Lakeside Drive in McGonigle. The Township provisions state:

Pursuant to provision set forth in the Ohio Revised Code Sections 9.15, 1713.34 and 5101.521 Hanover Township has established guidelines and procedures for a determination of indigent burials and for the handling of such matters.

- 1. When the body of a deceased person is found in Hanover Township and such person was not an inmate of a correctional, benevolent or charitable institution of the State of Ohio, and the body is not claimed by any person for private internment or cremation at the person’s own expense, or delivered for the purpose of medical, surgical or dissection studies (ORC 1713.34), it shall be handled as follows:**
 - a) If the person was a legal resident of the Township and there is no known next of kin, the deceased shall be buried at the expense of the Township based upon the determination of the legal residence of the deceased.**
 - b) If the deceased has assets on account with a nursing home or similar facility, the Township shall make a claim to said facility for reimbursement of its costs.**
 - c) Hanover Township shall provide a grave or cremation area, a grave marker and the opening/closing costs for the burial of the remains.**
 - d) Indigent deceased veterans shall be provided for under the provisions of 5901.25 of the Ohio Revised Code. The Veterans Service Commission of Butler County shall be contacted to make the proper arrangements.**
 - e) The remains of the deceased shall be buried in an area designated by the Cemetery Sexton in Millville Cemetery.**
- 2. The Hanover Township Indigent Burial Program is not a supplemental program. Funeral Home personnel shall not be entitled to any funds except for the amount of \$800.00 for each indigent service which includes cremation but not any visitation or formal service.**
 - a) Funeral homes shall make an attempt to ascertain if the deceased is a veteran and be aware of the provisions of Ohio Revised Code 5901.25. The Funeral home shall notify the Township if the deceased is determined to be a veteran.**
- 3. In accordance with Section 5101.521 of the Ohio Revised Code, Hanover Township will cooperate with an indigent person who claims the body of a loved one. The Township will consider the preferences and sensibilities of the claimant within appropriate financial limitations. The Township’s responsibility to provide for cremation, internment and a plaque.**

Mr. Henry reported that the proper paperwork has been submitted and the Millville Cemetery Sexton has been notified. Mr. Henry requested a motion to approve payment of \$800.00 to the Webster Funeral Home. A **motion** was made by Mr. Miller, and seconded by Mr. Johnson, to approve payment of \$800.00 to the Webster Funeral Home for the indigent burial of Paul D. Smith, a resident of the McGonigle area, with said action consistent with State law and Township policy. After discussion, the Fiscal Officer took a roll call vote with all three Trustees voting yes.

Motion – Approve Expenses Holiday Function December 14, 2013: Mr. Henry reported that the annual Township holiday function designed to thank volunteers and employees for their efforts throughout the 2013 year has been tentatively scheduled for December 14, 2013 at the Queen of Peace Auditorium. Expenses would include catering, entertainment, hall rental and miscellaneous items (such as table cloths) for the event. Mr. Henry noted it appears costs can be kept at about the same as last year (2012). A **motion** was made by Mr. Miller, seconded by Mr. Johnson, to approve payment for expenses associated with the 2013 Holiday Function to thank volunteers and employees at an amount not to exceed \$2,800.00. Upon roll call, all three Trustees voted yes.

Liquor Permit Renewal – Papaw’s Country Market 2247 Millville Avenue: Mr. Henry presented information regarding a request for a liquor permit renewal for Papaw’s Market. A **motion** was made by Mr. Miller, seconded by Mr. Johnson, to approve the liquor permit renewal application for Papaw’s Country Market, 2247 Millville Avenue. After discussion, a roll call vote was taken and all three Trustees voted yes.

Street Light Request – Charlberth and Minton Roads Intersection: Mr. Henry presented an email he received from Doronna Ryan requesting a street light be placed at the intersection of Charlberth and Minton Roads. Mr. Miller requested cost information be obtained before the Board takes action on this request. Mr. Stitsinger noted he would also want to know what the residents in the area preferred.

ODOT Notification – Work at SR 129 and Columbus Drive: Mr. Henry reported he received an email from ODOT indicating it would be installing a new culvert under Columbus Drive. The work will require a road closure and ODOT will be issuing a press release to inform the public and will also notify the affected residents directly.

Electric Aggregation Request – Vendors: Mr. Henry reported he received an email from Energy Alliance Inc. regarding providing the Township electric aggregation. Mr. Henry noted that only the portion of the Township serviced by Duke Energy would be eligible for electric aggregation through a third party. After some discussion, the Board requested that Mr. Henry make arrangements for a presentation from Energy Alliance Inc. at a future Board meeting.

Other New Business

Mr. Johnson had requested a recap of the flooding issue on the property located on 2563 Gardner Road (Melinda and Phil Chenoweth). Mr. Henry advised that the flooding involved private property and was the result of run-off from a subdivision located uphill from the property owners with the flooding issue. The Township consulted with the US Army Corps of Engineers and County Engineer’s Office. Mr. Henry explained most of the time the culvert can handle the rainwater; however, when the property owners had contacted the Township it was following a period during which the area had experienced a 100-year plus rain storm event. Mr. Henry noted that the Township had suggested County programs for homeowner loans and/or building a berm to direct the water away from the house; however, the property owners chose not to pursue these options. Mr. Henry noted that it would be very costly to replace the culvert and a larger culvert might also cause flooding downstream in which case the Township would be liable (consultation with the Count Prosecutor’s Office). Currently, the Township has no liability for this issue as all property involved is private property. Mr. Johnson noted that the subject had come up while he had been campaigning and he thanked Mr. Henry for the recap of the issue.

Also under other New Business, Mr. Henry reported that the swearing-in ceremony for the re-elected Trustees was scheduled for 6:00PM on December 11 with Judge Bressler administering the oath of office.

Also under other New Business, Mr. Henry noted that the re-elected Trustees are required by State law to attend public records law training or designate a staff person to attend on their behalf.

Also under other New Business, Mr. Henry noted that he needed to know who was planning to attend the Annual Township Association Conference so that he could make their reservations.

Also under other New Business, Ms. Brosius gave a fund balance status report.

Also under other New Business, Mr. Henry asked the Trustees to note correspondence in their meeting packets which included: Butler County Building Permit Reports for October 2013, information on the Township's rebate from OTARMA, and photographs of the new weather siren which displays the Township's logo.

There being no further regular business to be considered by the Board of Trustees, Mr. Johnson made a **motion** to adjourn this part of the meeting and move into Executive Session to discuss property acquisition negotiations, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

The Board reconvened into regular session.

There being no further action or matters to consider, adjournment was in order.

Motion to Adjourn: Mr. Johnson moved, seconded by Mr. Miller, to adjourn the Board of Trustees meeting. Upon roll call, all three Trustees voted yes.

Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Fred S. Stitsinger, President: _____

Larry Miller, Vice President: _____

Douglas L. Johnson, Member: _____

Date: _____

Verified by: Elizabeth A. Brosius, Fiscal Officer: _____