



**Hanover Township Board of Trustees  
May 10, 2017 Meeting Minutes**

**Call to Order:** Board President Fred Stitsinger called the meeting to order at 6:00 PM and then led the pledge of allegiance and gave the opening invocation.

**Roll Call:** Fiscal Officer Greg Sullivan took a roll call with Messer's Stitsinger, Miller and Johnson present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner; Fire Chief Phil Clark; Project Coordinator Julie Prickett; and BCSO Deputy Tanner.

**Approval of Meeting Minutes:** Motion made by Mr. Johnson, seconded by Mr. Miller, to approve the April 12, 2017 Meeting minutes, approve warrants for release/distribution and approval of reports. Upon roll call, all three Trustees voted yes to approve all.

**Guest Presentation – David Brown – Butler County Auditor's Office:** Mr. Brown was present to address the Board as part of the Auditor's Office Quarterly Outreach Program. Mr. Brown provided a credit card skimmer update; noting that no new skimmer devices had been found at any gas pumps since February. Mr. Brown also reported that the Auditor's Office checks for skimmers regularly to deter credit card information theft. Mr. Brown also reported that tax collections had increased in Butler County, largely due to Liberty Center. He also noted that tax revenue had increased for Hanover Township as a result of the fire levy passed last fall.

**Citizen Participation:** Mike Fawns, 2695 Stahlheber Road, asked the Board why Board meeting minutes were not posted on the website; noting he had asked about minutes on the website at the previous Board meeting. Mr. Henry stated that the minutes had been posted to the website. Mr. Fawns asked the Board how much money had been spent on Fire Department software, stating he was concerned about how his tax dollars were being spent. Mr. Stitsinger indicated these records are not in the possession of the Board at the meeting. Mr. Stitsinger further stated that the information could be compiled and provided to Mr. Fawns. Mr. Fawns asked if the new staffing configuration of two firefighter/EMT positions 24 hours per day had been implemented yet. Chief Clark stated the staffing was about 90% complete. Mr. Fawns

asked if the new part-time staff were required to have firefighter and EMS certifications and Chief Clark stated both types of certifications were required.

Jeff Buddo, 2436 Morman Road, addressed the Board to report that it was his understanding that next month a zoning amendment request would be coming up for the Brindle property. The Township has not received any information about this subject as of this date.

**Administration Reports**

*Law Enforcement:* Deputy Tanner gave the following report for the month of April 2017:

**Butler County Sheriff’s Office**  
**District #6**  
**Hanover Township Contract Cars**  
**Monthly Report for April 2017\*\***

<b><u>Activity Area</u></b>	<b><u>Month Totals*</u></b>	<b><u>YTD</u></b>
• Dispatched Calls: 132		631
• Felony Reports: 04		11
• Misdemeanor Reports: 04		30
• Non-Injury Crash: 05		18
• Injury Crash: 03		16
<b>Total Reports: 16.....</b>		<b>76</b>
• Assists/Back Up: 22		78
• Felony Arrests: 06		07
• Misdemeanor Arrests: 02		11
• OMVI Arrests: 00		00
<b>Total Arrests: 08 .....</b>		<b>18</b>
• Traffic Stops: 18		51
• Moving Citations:15		62
• Warning Citations: 07		19
• FIR Cards: 0		00
• Civil Papers Served: 0		00
• Business Alarms: 2		09
• Residential Alarms: 13		31
• Special Details: 08		43
• COPS Times: 5,200 ( <i>Min.</i> )		20,200

- Vacation Checks: 13

76

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Reporting: Deputy Tanner and Deputy Mayer/by BEH.

**Fire/EMS:** Chief Clark presented the following report for the month of April 2017:

**Hanover Township Fire Department**  
**Monthly Report for April - Phil Clark Fire Chief**  
**(Presented in May 2017)**

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

	<u>Month</u>	<u>YTD</u>
• Emergency Medical Operations/Squad Runs:	42	187
• Motor Vehicle Accidents:	03	25
• Fire Runs:	05	29
• Fire Inspections:	00	07
• Knox Box Details	00	
• Other	00	
• Total for the month:	<b>50 Runs/Operations (50 Fire/EMS Runs)</b>	

**Total Year 2017: 245 Runs/Operations**

(April 2016: 42 Runs/Operations)

Total for 2016	705	
Total for 2015	733	
Total for 2014	809	<i>5 year average: 738</i>
Total for 2013	750	<i>11 Year Average: 702</i>
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007:	717	
Total for 2006:	505	

**Road/Cemetery:** Road Superintendent Scot Gardner presented the following report for the month of April 2017:

**SUPERINTENDENT'S REPORTS  
(May 10, 2017)**

Millville Cemetery Operations Report April 1 through April 30, 2017

<b>4 Graves sold to Township residents (@ \$610)</b> -----	<b>\$ 2,440.00</b>
<b>0 Graves sold to nonresidents</b> -----	<b>\$ 0.00</b>
<b>0 Old resident graves</b> -----	<b>\$ 0.00</b>
<b>8 Full Interments</b> -----	<b>\$ 7,400.00</b>
<b>0 Baby interments</b> -----	<b>\$ 0.00</b>
<b>1 Cremations</b> -----	<b>\$ 400.00</b>
<b>Foundation and Marker installation fees</b> -----	<b>\$ 3,346.60</b>
<b>0 Grave Transfer</b> -----	<b>\$ 0.00</b>
<b>Total:</b> -----	<b>\$13,586.60</b>

Other Cemetery activities:

1. Fixed graves and sink holes
2. Cleaned the office and garage
3. Cut grass 4 times
4. Did weed eating one time
5. Built forms for 12 foundations
6. Installed 5 veteran markers

**Road, Streets and Park  
(Scot Gardner)**

1. Removed railroad ties from around the trees in the Park.
2. Replaced shingles blown off by wind at the Community Center.
3. Removed and painted the Community Center sign.
4. Striped Park parking lot.
5. Replaced toilet seats that were vandalized in the Park restroom.
6. Edged around trees by the Gazebo and mulched.
7. Dug out, formed and poured a concrete pad for a picnic table at the Park.
8. Installed new chain on the swings at the Park playground.
9. Cut grass on all Township property and trimmed five times.
10. Edged sidewalks at the Park.
11. Called in on April 30 after rain storm. Checked and plowed off gravel on Township roads.

12. Performed monthly truck, park, and storm water inspections.

*Administrator's Report (Financials and Personnel Issues)*

Mr. Henry presented the following report to the Board:

**Administrator April Summary Report**  
(May 2017)

- **Fire/EMS Run Data:** Dispatch Log information for April 2017. Prepared summary overview of data.
- **Fire Department:** Worked with Urgent Care for Physicals and Ohio Polygraph Associates for hiring in the Fire Department for unit day shifts. Also worked on EnCharge contract provisions including contacts with legal counsel. All details should be worked out for a June 1st start date.
- **Personnel:** Stepped up activity for recruiting and hiring part time personnel in the Fire Department and Road/Cemetery Operations.
- **BWC and Care Works:** Continued follow up and worked with BWC and Care Works in reference to claim associated with Clint Nigg's injury in January 2017.
- **Greater Hamilton Safety Council:** Received notification that Hanover Township will receive recognition for its safety efforts and results for BWC year 2016. Recognition banquet is May 18th.
- **Grants:** Followed up on grant issues with BWC, ODNR, BREC and Community Development Block Grant awards.
- **Nuisance Properties:** Working on issues ref. Fairy Drive and Isabella Lane. Waiting to hear from Butler County about 2001 Hamilton Richmond Road.
- **Board, Financial Reports and Payroll Reports:** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets. Prepared numerous contracts and permits for facility rentals. Worked with Ms. Prickett on payroll issues and time sheets for staff.
- **Electric Aggregation:** Held conversations with a number of residents about the process and their particular electric bill.
- **Park and Land Use Committees:** Prepared documents for the committee meetings in April and May.

- **Legal Training:** Attended a legal seminar on April 27th presented by Frost, Brown & Todd covering personnel topics and safety issues.
- **Driver History Insurance Exchange Audit:** Completed audit of records associated with checking driving histories for potential employee hires.
- **Butler County Administrators/Managers Meeting:** Met with Butler County local government executives for lunch on April 26th in Fairfield and discussed challenges facing our communities. It seems many areas are having difficulty hiring qualified FF/Paramedics.
- **BCSO Contract:** Delivered Resolution from the Board about no 3 year contract renewal and letter notifying the Sheriff the Township has to proceed on a month to month basis. (Spoke to the Sheriff and Major Craft).

### **Personnel Actions and Other Items of Note**

#### ***Appointment of new personnel and Personnel actions:***

##### ***Fire Department:***

- 1) Liam J. Herold Fire Fighter 6163 Shearwater Drive Fairfield, Ohio 45014/Volunteer See Pay Plan
- 2) Dillon W. Hyden FireFighter/EMT Part Time 322 Wexford Way Monroe , Ohio 45050 Range \$11.50 to \$14.50/Hr

***Procedures and Testing Fire Department PT Hiring procedures established. Job Ads posted. Polygraph and Physical testing set up for PT applicants.***

##### ***Hire/Appoint:***

##### ***Resigned:***

#### ***Road Department and Cemetery: Hiring for seasonal part time help-***

- 1) Colten Crawford Public Works Helper 700 Gates Road 45013; \$8.30/Hr effective May 25th
- 2) Clayton Richter Public Works Helper 2242 Krucker Road 45013; \$9.00/Hr effective May 25th
- 3) Jackson Miller Public Works Helper 4837 Stillwell Beckett Road 45056; \$9.00/Hr effective May 25th.
- 4) Stephen Gutzwiller Public Works Worker I 11479 Preble County Line Road 45042; \$11.00/Hr effective May 8th.
- 5) Mike Jackson Public Works Worker I returning as seasonal PT help at \$11.25/Hr. effective May 15th.

**Other General Actions Non Personnel Related: (Still in Progress)**

**Studying ways to secure records** properly and find space as the Township storage is limited at this time. Also still have to finish new formatting of approved Records Retention Schedule to be presented to the state.

**Capital Planning:** As reviewed with the Board, working on guidelines for preparation of a 5 year Capital Plan for the Township. Five major requests by department have been submitted. A special meeting is needed to review the list and make decisions in light of budgetary constraints during the first half of 2017.

**For the Road Department:** Examining Master Lease Purchase agreements and rates to possibly purchase replacement truck or tractor. Spoke with Scot Bressler at BCEO for specs and conferred with Scot Gardner.

Specs have been acquired and meeting held with a manufacturer.

**Of Note- Budget Information for April 30, 2017**

**Cash Balance as of April 30, 2017: \$1,471,639.15**

- 1) Total Expenditures all funds for April 2017: \$183,226.11 / Revenue: \$118,533.29**
- 2) Total General Fund cash on hand April 2017: \$362,647.17 (24.64%) of Total funds**
- 3) Total Fire/EMS Fund cash on hand April 2017: \$537,861.70 (36.55%) of Total funds**
- 4) Monthly Revenue and Expenditure Reports by fund are attached to this report.**

**History of Cash Balances**

**Fiscal Year 2014**

Jan-Cash Balance: \$1,380,611.21  
Feb-Cash Balance: \$ 1,331,175.05  
Mar-Cash Balance: \$1,259,054.92  
April-Cash Balance: \$1,546,929.78  
May-Cash Balance: \$1,524,373.14  
June-Cash Balance: \$1,506,977.71  
July-Cash Balance: \$1,517,738.15  
Aug-Cash Balance: \$1,286,101.15  
Sept-Cash Balance: \$1,533,842.91  
Oct- Cash Balance: \$1,444,676.89  
Nov- Cash Balance: \$1,384,569.72  
**Dec-Cash Balance: \$1,324,682.90**

**Fiscal Year 2015**

Jan: \$1,148,374.71  
Feb: \$1,158,413.75  
Mar: \$1,551,667.37  
Apr: \$1,458,584.04  
May: \$1,477,662.73  
June: \$1,393,267.44  
July: \$1,332,264.37  
Aug: \$1,125,949.35  
Sept: \$1,449,880.79  
Oct: \$1,362,945.99  
Nov: \$1,194,472.00  
**Dec: \$1,093,559.61**

### Fiscal Year 2016

Jan- Cash Balance: \$1,086,880.70  
Feb- Cash Balance: \$ 975,051.11  
Mar- Cash Balance: \$ 929,271.02  
Apr- Cash Balance: \$1,259,751.18  
May- Cash Balance: \$1,256,517.69  
June- Cash Balance: \$1,231,659.27  
July- Cash Balance: \$1,136,203.94  
Aug- Cash Balance: \$1,088,071.02  
Sept- Cash Balance: \$1,231,337.97  
Oct- Cash Balance: \$1,199,176.98  
Nov- Cash Balance: \$1,083,268.01  
Dec- Cash Balance: \$1,046,996.51

### Fiscal Year 2017

Jan: \$ 888,346.09  
Feb: \$ 902,459.77  
Mar: \$ 900,176.59  
Apr: \$1,471,639.15

**General Notes:** The Fiscal Officer and Administrator are very concerned about the ongoing significant negative impact of property devaluations and state cuts have had on the budget/revenues as discussed in previous Board briefings and reports. Plans are underway to make any necessary adjustments for fire operations until levy revenues are received the first half of 2017. Other areas such as road related issues and General Fund problems continue to exist and will need attention as previously discussed. The Tax Budget filed in July 2016 had some significant reductions. Tax revenue is not rebounding and consideration of an operating levy or other related levy in 2017 is critical to the Township well being.

**January 2017:** Although expenses were held to essential items in 2016 and the total expenditures for 2016 were below 2015 expenditures showing a reduction of \$52,554.69, the General Fund revenues continue to shrink. The Township cannot continue to provide existing service levels through the General Fund as revenues continue to decrease.

Mr. Henry also distributed revenue and expenditure reports as well as charts which indicated sources of revenue for 2016 and 2017. Mr. Henry noted that the overall budget, including the new fire levy revenue, was lower than prior years.

### *Old Business*

**April 2017 Fire/EMS Run Data Summary:** Mr. Henry provided the run data summary for the month of April and noted the average response time was 9.36 minutes. The busiest day was Saturday and first shift was the busiest shift.

**Nuisance Updates:** Mr. Henry provided the following report to the Board:

### **Complaints/Nuisance Property Notes (May Meeting 2017)**

- **41 Cochran Road:** Junk vehicles, debris and garbage- County Prosecutor has filed a complaint in court, case #CV2016-02-0528; case decided in our favor. Site was cleaned



up and residence vacated. Just reported by BCSO Road Patrol that a junk van may have reappeared on the property. Contact with the County about the matter and was advised the Township could tow it under the original court order.

- **4280 Hamilton Scipio Road:** The County Prosecutor on behalf of Treasurer Nix has filed a foreclosure action against Robert D. Boomershine on 9/22/2016. Mr. Boomershine owes about \$3500.00 in back taxes. As of April 2016, the property is still in Mr. Boomershine's name; foreclosure process pending.
- **2001 Hamilton Richmond Road:** Burned out house- met with the owner and a tentative agreement has been reached to tear down the structure. Met with Desmond Matayah regarding assistance through the Community Development Block Grant Program for 2017. Was advised in April that Mr. Maaytah was to meet with the owner and secure agreement for using grant money to tear down structure. Contact was made with the owner on May 9th and the owner stated that Mr. Maaytah had not made contact. Email inquiries have been sent to Mr. Maaytah trying to obtain status and response.
- **620 Boyle Road:** High grass and weeds were cut earlier this year. Much of the debris has been picked up.
- **371 Millville Oxford Road at Fairy Drive:** Weeds, debris and junk vehicle are on the property. The matter was referred officially to County Zoning and follow up took place. A recent complaint and inspection revealed that the property appears to be back in decline. The matter will be sent again to the County.
- **1624 Morman Road:** Received complaints about lack of mowing. The Structure appears to be vacated and the owner passed away. Will initiate contact process and follow up.

Mr. Henry also reported that the process for the Shady Nook property has been started over. A letter has been sent to the property owner and to date she has not responded.

**Update – En Charge Software/EF Recovery Status:** Mr. Henry reported that the contract had been reviewed and modified by the Prosecutor and the final version had been sent to En Charge for signatures. Mr. Henry noted the contract is for a three year period and will go into effect June 1. Mr. Henry also reported that the Zoll software will remain in place.

**Update – Road Program 2017 through BCEO:** Mr. Henry referred the Board to information in their meeting packets and reported that all bids exceeded estimates due to an increase in the cost of asphalt. For example, bids were \$131,000 over estimates for the Hanover Township projects. Consequently, the County is rebidding the work. Entities have until May 17 to submit a revised project list to the County. Mr. Henry explained that recommendations would be prepared for the Board's consideration at a special meeting to be scheduled to meet the County deadline. Mr. Henry also noted that this matter impacts the CD grant project and black mat project.

*Other Old Business:* There was no Other Old Business.

*New Business:*

**Resolution No. 29-17 – Resolution to Proceed with Tax Levy Ballot Issue:** Mr. Henry explained this resolution is the second legislative step in the process to get the levy issue on the November 2017 ballot and noted that the language had been reviewed by the Prosecutor's Office. Mr. Johnson made a **motion** to adopt Resolution No. 29-17, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

### **RESOLUTION NO. 29-17**

#### **RESOLUTION OF THE BOARD OF TOWNSHIP TRUSTEES OF HANOVER TOWNSHIP, BUTLER COUNTY, OHIO, DETERMINING TO PROCEED WITH SUBMITTING THE QUESTION OF A TAX LEVY**

WHEREAS, on April 12, 2017, the Board of Township Trustees of Hanover Township, Butler County, Ohio, passed a resolution declaring the necessity to levy an additional tax of one and seventy-five hundredths (1.75) mills to constitute a tax in excess of the ten-mill limitation; and

WHEREAS, by a Certificate of Estimated Property Tax Revenue dated April 20, 2017, the Butler County Auditor has certified to the Board the dollar amount of revenue that would be generated by the tax levy, based on the current assessed valuation of the unincorporated areas of Hanover Township, Butler County, Ohio;

THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hanover Township, Butler County, Ohio, at least two-thirds of all members elected thereto concurring, that the Board desires to proceed with submitting to the electors the question of an additional tax in excess of the ten-mill limitation for the benefit of Hanover Township, Butler County, Ohio, for the purpose of current expenses, as authorized by Ohio Revised Code Section 5705.19(A), at a rate not exceeding one and seventy-five hundredths (1.75) mills for each one dollar of valuation, which amounts to seventeen and five-tenths cents (\$0.175) for each one hundred dollars of valuation; and

BE IT FURTHER RESOLVED, that the tax levy is for a period of five (5) years, commencing in tax year 2017, first due in calendar year 2018, if approved by a majority of the electors voting thereon; and

BE IT FURTHER RESOLVED, that the question of such tax levy shall be submitted to the electors within the unincorporated areas of Hanover Township, Butler County, Ohio, at the election to be held on November 7, 2017; and

BE IT FURTHER RESOLVED, that the form and content of the ballot upon which the question of such tax levy shall be submitted to the electors shall be substantially as shown in the attached Exhibit A; and

BE IT FURTHER RESOLVED, that the Fiscal Officer is hereby directed to certify to the Butler County Board of Elections, not less than 90 days prior the election, a copy of the resolution declaring necessity passed April 12, 2017, and a copy of this resolution, together with the certification of the Butler County Auditor; and

BE IT FURTHER RESOLVED, that the Board hereby requests that the Butler County Board of Elections cause notice of election on the question of levying the tax to be given as required by law.

Trustee \_\_\_\_\_ moved for the adoption of the foregoing resolution. Trustee \_\_\_\_\_ seconded the motion, and upon call of the roll, the vote resulted as follows:

Trustee Stitsinger \_\_\_\_\_

Trustee Johnson \_\_\_\_\_

Trustee Miller \_\_\_\_\_

**The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 10th day of May, 2017.**

**Attest:** \_\_\_\_\_  
**Gregory L. Sullivan**  
**Fiscal Officer/Clerk**

**Resolution No. 30-17 – Medical Marijuana Hanover Township Provisions:** Mr. Henry noted that the State will be coming out with medical marijuana regulations in the fall. The Prosecutor’s Office has notified townships that local legislative action to prohibit medical marijuana cultivation and dispensing can be taken in advance of the State’s new regulations. County Zoning has requested copies of this type of legislation so that it can keep track of all areas that adopted legislation to prohibit this activity. After some discussion, Mr. Johnson made a **motion** to adopt Resolution No. 30-17, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

**RESOLUTION NO. 30-17**

**Prohibiting the Establishment and Operation of Medical Marijuana Cultivation, Processing, and Retail Dispensaries in Hanover Township**

**WHEREAS**, Ohio Revised Code Section 3796.29 provides that a board of township trustees may adopt a resolution to prohibit or limit the number of medical marijuana cultivators, processors, and dispensaries within the limits of the township; and

**WHEREAS**, the Board of Township Trustees of Hanover Township takes legislative notice that the use, possession, cultivation, distribution, and sale of marijuana, whether for medical or recreational use, remains illegal under the Controlled Substances Act, codified at 21 U.S.C. Section 841,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Township Trustees of Hanover Township, Butler County, Ohio, that:

SECTION 1. For the protection of the health, safety, and welfare of the residents of Hanover Township, the cultivation, the processing, and the dispensing at retail of medical marijuana shall not be permitted at any location within the limits of the unincorporated area of Hanover Township, Butler County, Ohio, and

SECTION 2. For the protection of the health, safety, and welfare of the residents of Hanover Township, the cultivation, the processing, and the dispensing at retail of medical marijuana are each prohibited within the limits of the unincorporated area of Hanover Township, Butler County, Ohio.

SECTION 3. The Board finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in open meetings of this Board and that the deliberations of this Board were in meetings open to the public in compliance with all legal requirements including section 121.22 of the Ohio Revised Code.

SECTION 4. The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 10<sup>th</sup> day of May 2017.

***Board of Trustees***

***Vote***

***Attest and Authentication:***

Fred J. Stitsinger  
Douglas L. Johnson  
Larry Miller

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Gregory L. Sullivan  
Fiscal Officer/Clerk

**Zoning Appeals Public Hearing:** Mr. Henry reported that a Notice of Public Hearing had been received from the Board of Zoning Appeals regarding a request for a variance from road frontage and accessory structure set back requirements to keep farm animals on property located at 2454 Spring Orchard Lane. No action from the Board was required.

**Subdivision Regulations Amendment Hearing – June 12:** Mr. Henry referred the Board to their packets for copies of the notice and summary of proposed amendments to County subdivision regulations. The Board indicated it had no objections or comments to forward to the County.

**Health Insurance Renewal:** Mr. Henry provided the following report to the Board:

### **Health Care Review and Recommendation**

The Township's basic health insurance plan is provided through Aetna. Our renewal must be communicated by June 15th to insurance a smooth transition into the new policy year July 1, 2017 through June 30, 2018. During the years 2007 through 2012, the Township managed to achieve lower costs and secure better insurance. Due to changes in the law and the economy, the Township has been adversely impacted. The Township has always maintained an excellent health care plan as a competitive piece in attracting and maintaining full time personnel since our pay scales aren't as competitive as other Butler County jurisdictions.

The Township has a "Gold Level" plan which Aetna wants to raise the premium by 30.4%. The Township Administrator, Fiscal Officer and Insurance Broker/Consultant have been seeking alternatives to fight this increase. Contact has been made with United Health Care, Anthem Blue Cross/Blue Shield and Medical Mutual as well as options with Aetna. Carrier hopping doesn't appear to offer any price breaks. We are facing quality insurance coverage versus lowering the premium for less insurance and/or seeking internal options to cover all the bases that need to be covered, keeping the Township fiscally effective and effectively managed.

Due to the complicated nature of health insurance, changes that are on the horizon in Health Care and tight finances, seeking the best and most correct path is not easy to determine. Information is still being collected. As such the recommendation is to hold a special meeting to review this matter in more detail with the Board when all information and options have been identified and are available.

**Moody's Report:** Mr. Henry provided the following report to the Board:

### **Moody's Draft Report**

The Township received a bond rating and financial analysis in 2009/2010 to secure financing for the construction of the Fire Station. Based on our size, staff backgrounds and financial management as well as outlook, the Township received an A1 rating- good but certainly not in the top tier. Each year Moody's reviews the Township's financial statements and asks questions

of staff. Moody's just completed an annual review and provided us with a draft which became the final report. To obtain the final report a fee must be paid so the draft is attached for review. Certain sections have been highlighted in yellow. Moody's was very complimentary about the management of the budget and Township finances.

To improve our rating several factors would need to change. These factors include a more solid financial base to fund ongoing operations such as we did with the increased fire levy approved in 2016 as well as continuing strong management of our existing assets while maintaining staff with strong qualified backgrounds as future reviews unfold.

***Workers' Compensation Issues/Safety Council Award – Banquet:*** Mr. Henry reported that the Township received a BWC safety intervention grant in the amount of \$11,155.65 for the purchase of a new hydraulic lift cot for EMS operations.

Mr. Henry also reported that since 2007 Hanover Township has aggressively been working on safety issues, Workers' Compensation premium reductions, and participation in a safety program. The result has been substantially lower premiums and claims, as well as recognition received through the Greater Hamilton Safety Council for the Township's effectiveness in preventing accidents and injuries in the workplace for the BWC years of 2009, 2011, 2012, 2013, 2014, 2015 and now 2016. A recognition Banquet is scheduled for May 18<sup>th</sup> at which Hanover Township will receive another Safety Council award.

### ***Other New Business***

Under Other New Business, Mr. Henry asked the Trustees to note miscellaneous correspondence and general information in their meeting packets which included: Butler County Building Permit Report for April 2017; a summary report of the April 25, 2017 Park Committee meeting; an update from OTA regarding various issues concerning proposed amendments to State law; a notice from ODOT regarding State Route 129 closure; and an article regarding Hanover Winery winning a double-gold medal.

Also under Other New Business, Chief Clark reported two new Fire Department hires. Mr. Henry requested a motion to amend the Administrator's Report to include the two new hires subject to satisfactory completion of post-offer screening steps. After some discussion, Mr. Miller made a **motion**, seconded by Mr. Johnson, to amend the Administrator's Report to include the two new Fire Department hires subject to satisfactory completion of post-offer screening steps. Upon roll call, all three Trustees voted yes.

Also under Other New Business, Mr. Henry noted that the Ladies Industrial Band had recently donated the big screen TV mounted in the meeting room.

Also under Other New Business, Mr. Henry reported the posting of "Warning" signs at the Karriwood dead end regarding a firearms range. Mr. Henry indicated the Township would be investigating to ensure there was no zoning violation or risk of stray bullets.

Also under Other New Business, Mr. Henry noted that a solution for the Wencella drainage issue was still needed and requested that this matter also be discussed at the special meeting to be scheduled.

There being no further action or matters to consider, adjournment was in order.

**Motion to Adjourn:** Mr. Miller moved, seconded by Mr. Johnson, to adjourn the Board of Trustees meeting. Upon roll call, all three Trustees voted yes.

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**Minutes Approved by the Board of Trustees as Witnessed by their Signatures:**

*Frederick J. Stitsinger, President:* \_\_\_\_\_

*Douglas L. Johnson, Trustee:* \_\_\_\_\_

*Larry Miller, Trustee:* \_\_\_\_\_

Date: \_\_\_\_\_

*Verified by: Greg Sullivan, Fiscal Officer:* \_\_\_\_\_