



**Hanover Township Board of Trustees  
August 14, 2013 Meeting Minutes**

**Call to Order:** Board President Fred Stitsinger called the meeting to order at 6:05 PM. Mr. Stitsinger then led the pledge of allegiance and gave the opening invocation.

**Roll Call:** Fiscal Officer Elizabeth Brosius took a roll call with Messer's Johnson and Stitsinger present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner; Deputy Jason Hatfield and Project Coordinator Julie Prickett. Absent: Mr. Miller (note that Mr. Miller joined the meeting later in the evening) and Fire Chief Phil Clark.

**Approval of Meeting Minutes:** Motion made by Mr. Stitsinger, seconded by Mr. Johnson to approve the July 10, 2013 Meeting minutes as submitted and to approve the warrants signed for release. Both Trustees voted yes. Status reports were distributed to the Board for review and were approved.

**Guest Presentation:** None

**Citizen Participation:** Suzanna Bretz, 1737 Deerhill Drive, with Girl Scout Troop 46725. Ms. Bretz informed the Board that she was working on her Gold Award as a Girl Scout. Ms. Bretz distributed literature which described her project, the Little Free Library. She had built the structure and proposed installing it in the Hanover Township Park at no cost to the Township. Mr. Henry noted that this was a good project and that the Township has a history of working with the Boy Scouts and Girl Scouts on Park projects. The Board concurred that this project would be a good feature to add to the Park and instructed the Township Administrator to work with Ms. Betz to make arrangements for installation of the Little Free Library structure.

Stan Kaufman, 3185 Lanes Mill Road, addressed the Board regarding the speed limit on Lanes Mill Road. He expressed concern that the 55mph speed limit on sections of this road was unsafe. Mr. Kaufman noted that drivers often drive faster than the 55mph speed limit. Mr. Stitsinger asked if Mr. Kaufman thought more traffic enforcement would help with this problem. Mr. Henry stated that Deputy Lenz has been advised of the issue and Mr. Henry also noted that there was an agenda item regarding this topic.

Zane Marsh, 2880 Hamilton Richmond Road, with Boy Scout Troop 937 was in attendance to observe the Board meeting to earn a merit badge. His brother Taft Marsh was also present. Mr. Henry noted that Taft Marsh had previously observed a Board meeting to earn a merit badge and that he had his Eagle Scout ceremony at the Community Center Building.

**Administration Reports**

*Law Enforcement:* Deputy Hatfield gave the following report for the month of July 2013:

**Butler County Sheriff's Office**  
**District #6**  
**Hanover Township Contract Cars**  
**Monthly Report for July 2013**

<b><u>Activity Area</u></b>	<b><u>Month Totals</u></b>	<b><u>YTD</u></b>
• Dispatched Calls: 173		982
• Felony Reports: 5		25
• Misdemeanor Reports: 17		78
• Non-Injury Crash: 6		43
• Injury Crash: 3		31
<b>Total Reports: 31 .....</b>		<b>180</b>
• Assists/Back Up: 52		248
• Felony Arrests: 2		09
• Misdemeanor Arrests: 6		31
• OMVI Arrests: 7		20
<b>Total Arrests: 15 .....</b>		<b>60</b>
• Traffic Stops: 43		281
• Moving Citations: 18		144
• Warning Citations: 16		139
• FI Cards: 0		00
• Civil Papers Served: 2		04
• Business Alarms: 4		31
• Residential Alarms: 12		68
• Special Details: 2		16
• COPS Times: 6470 ( <i>Min.</i> )		43565
• Vacation Checks: 28		215

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Reporting Deputies: T. Lentz and J. Hatfield/ Report prepared by HT Administration

Mr. Henry stated that the Law Enforcement report should note that Deputy Lenz was on vacation for a week during this reporting period.

*Fire/EMS:* In Chief Clark's absence, Mr. Henry gave the following report for the month of July 2013:

**Hanover Township Fire Department**  
**Monthly Report for July 2013**  
**(Presented in August 2013)**

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

• Emergency Medical Operations/Squad Runs:	43
• Motor Vehicle Accidents:	03
• Fire Runs:	17
• Fire Inspections:	00
• Air & Light Truck Call Out:	02
• Knox Box Details	00
• Other	00
• Total for the month:	<b>65 Runs/Operations</b> <b>(50 Fire/EMS Runs)</b>

**Total Year to Date: 410 Runs/Operations**

(July 2012: 57 Runs/Operations)

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<b>Total for 2012</b>	<b>693</b>
<b>Total for 2011</b>	<b>719</b>
<b>Total for 2010</b>	<b>748</b>
<b>Total for 2009</b>	<b>676</b>
<b>Total for 2008:</b>	<b>669</b>
<b>Total for 2007:</b>	<b>717</b>
<b>Total for 2006:</b>	<b>505</b>
<b>(Seven Year Yearly Average):</b>	<b>(675)</b>

**Phil Clark, Fire Chief**

*Road/Cemetery:* Mr. Gardner presented the following report for the month of July 2013:

**SUPERINTENDENT'S REPORTS  
(August 14, 2013)**

Millville Cemetery Operations Report July 1 through July 31, 2013

<b>1 Graves sold to Township residents (@ \$610)-----</b>	<b>\$ 610.00</b>
<b>1 Grave sold to nonresident-----</b>	<b>895.00</b>
<b>0 Old resident graves-----</b>	<b>0.00</b>
<b>6 Full Interments-----</b>	<b>6,000.00*</b>
<b>0 Baby interments-----</b>	<b>0.00</b>
<b>0 Cremations-----</b>	<b>0.00</b>
<b>Foundation and Marker installation fees-----</b>	<b>2,844.80</b>
<b>Total: -----</b>	<b>\$ 10,349.80</b>

\*3 @ regular fee of \$900 = \$2700; 3 @ regular fee + 2 hours OT = \$3300

Other Cemetery Activities:

1. Topped off and leveled 12 graves
2. Picked up all trash in the Cemetery
3. Mowed eight times
4. Trimmed three times
5. Poured 8 footers

**Road, Streets and Park  
(Scot Gardner)**

1. Removed downed tree limbs caused by a storm, cleaned debris from Cochran Road and plowed off gravel from Cochran Road, Stahlheber-Darrrtown Road and Krucker Road.
2. Picked up a sofa, dresser and bags of clothes left on Salman Road; picked up a mattress left on Darrrtown Road; picked up a load of brush left on Salman Road off Stillwell; picked up a load of privacy fence left on Huston Road; and picked up a mattress, box springs and headboard left on Cochran Road.
3. Finished the second round of roadside mowing.
4. Worked on cutting back brush and honeysuckle in the right-of-way.
5. Began crack sealing. Completed all the streets in Queen Acres, Greenlea Drive, and Green Acres.
6. Called back in on July 23 after torrential rain and performed a road inspection. The following morning, cut up a tree limb on Cochran Road, cleaned up tree limbs in Queen Acres, filled in a sink hole around a catch basin on Sir Martin Drive, cleaned brush from a culvert on Woodbine Road, and cleaned gravel off roads washed out of driveways.
7. Finished the drainage and dirt work and installation of wood chips around the new disability-accessible swing.
8. Mowed and trimmed grass on all Township properties three times.
9. Removed a fallen tree from the walking trail.
10. Performed monthly park, truck and storm water inspections.

***Administrator's Report***

**Administrator July 2013 Summary Report  
(Presented August 2013)**

- **Property Acquisition:** Continued work on the purchase of 19.184 acres on Old Oxford holding discussions by phone/email with Roger Gates and discussion with the Bill Eaton

and Joyce Leyerer. Financing has been narrowed to two institutions and proposals should be available in August.

- **Park Equipment:** In working with Scot and David A. Williams Associates, we have been exploring ways to open up more picnic areas and ascertain what equipment we need for the next two years.
- **Southwest Regional Water District:** To facilitate the need for additional water supply and fire hydrants, the Township Administrator forwarded a detailed copy of the Township's Land Use Plan to Director Yeager.
- **Property Complaints:** Worked on properties on several which have included Hamilton-Scipio, Laredo Drive and Millville Avenue to obtain voluntary compliance.
- **Board and Financial Reports:** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets. Prepared numerous contracts and permits for facility rentals.
- **Revenue Sharing Issue and Tax Issue:** Prepared documents for Frost, Brown & Todd lawyers and spoke with the lead attorney regarding this matter. Formal review and comment will occur in August.
- **Fire Department-EMS:** The matter regarding extra pay for Class instruction was resolved and checks provided to the affected individuals.
- **Items Still Pending/Delayed:** Fuel Card follow up is still pending; Personnel Policy Review with changes still pending.
- **Pay Plan:** Certain potential changes put on hold until further review of Fire/EMS operations is complete.

### **Personnel Actions and Other Items of Note**

**Personnel Issues:** None at this time

### **Of Note- Budget Information for July 2013**

**Cash Balance as of July 31, 2013:** \$1,631,063.65

**Total Expenditures all funds for July 2013:** \$129,973.90

**Total General Fund cash on Hand July 31, 2013:** \$753,488.08 (46.20% of Total funds)

Also included with the Administrator's Report were year-to-date revenue and expenditure reports. Mr. Henry noted that the General Fund was tracking lower; however, this trend was anticipated as a result of cuts from the State and the elimination of the estate tax.

## **Old Business**

***Property Maintenance Issues Update:*** Mr. Henry reported that, even with assistance from the Auditor's Office, owners could not be identified for several properties with high weeds and grass and dilapidated structures. Mr. Henry stated that the Township could proceed through the court system to get these properties condemned and then clean-up the properties. The Township would have to perform the clean-up work at its own expense which Mr. Henry estimated could be as high as a total of \$45,000 (for one property on Hamilton-Scipio Road, one property in Alamo Heights, and one property on Stillwell Beckett Road.). Mr. Henry requested that the Board consider how it wanted to proceed as the Township could place a lien on the properties but there would be no guarantee if/when the Township would recoup its outlay of funds.

***Other Old Business:*** There was no other old business.

## **New Business**

***Resolution No. 40-13-A "Then and Now" Issues:*** Mr. Henry explained the routine "house-keeping" nature of this resolution. This resolution covers payments to Butler County Nancy Nix Treasurer, MBI Solutions, Vogelpohl Fire Equipment Company and DJL Company. After some discussion, Mr. Stitsinger made a **motion** to adopt Resolution No. 40-13-A which was seconded by Mr. Johnson. Upon roll call, both Trustees voted yes.

### **Resolution No. 40-13-A**

#### **Approving Purchase Orders and Subsequent Expenditures Provided Under the "Then and Now" Process as Recommended by the Fiscal Officer**

***Whereas,*** the Fiscal Officer reported on recent "Then and Now" purchase of products and services from Butler County Nancy Nix Treasurer, MBI Solutions, Vogelpohl Fire Equipment Company and DJL Company: and

***Whereas,*** the Fiscal Officer recommends that payment associated therewith be authorized through a "Then and Now" Purchase Order (amounts over \$3,000.00) officially approved by the Board and payment made accordingly; and

***Whereas,*** the Board of Trustees concurs with the recommendation of the Fiscal Officer,

***Be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio***

***Section I.*** That to promote sound and efficient fiscal operations for the Township, the following items are hereby approved: \$40,000.00 Nancy Nix Treasurer #84-13 Fund 1000; \$7,000 MBI Solutions #86-13 Fund 2281; Vogelpohl Fire Equipment Company #94-13 Fund 2281; and \$4,240.00 DJL Company (Sealant) #96-13 Fund 2141.

***Section II.*** That the Fiscal Officer is authorized to take all necessary steps to process said expenditures and provide payment accordingly.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 14<sup>th</sup> day of August 2013.

**Board of Trustees**

**Vote**

**Attest and Authentication:**

Fred J. Stitsinger  
Larry Miller  
Douglas L. Johnson

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Elizabeth A. Brosius  
Fiscal Officer/Clerk

**Resolution No. 41-13 Authorizing Filing of Community Connection Grants:** Mr. Henry reported that applications for grant money from the Community Connections Grant program would soon be due and this resolution would authorize the Township Administrator to submit up to two grant applications. After some discussion, Mr. Johnson made a **motion** to adopt Resolution No. 41-13 which was seconded by Mr. Stitsinger. Upon roll call, both Trustees voted yes.

**Resolution No. 41-13**

**Authorizing the Filing of August 2013 Applications for the Butler Rural Community Connections Grant Program**

Whereas, the Board of Trustees has reviewed the requirements for the August 2013 Community Connections Grant program sponsored by the Butler Rural Electric Cooperative; and,

Whereas, the Township has a Hanover Township Memorial Park Master Plan for continuing the development of the Hanover Township Memorial Park and Strategic Planning Objectives including but not limited to Road and Cemetery operations; and,

Whereas, reduction in revenues resulting from property devaluations and funding cuts from the state have reduced the ability of the Township to fund a number of projects and equipment such as those referenced herein; and,

Whereas, the Board of Trustees rates basic services such as those items that relate to serving the emergency needs of the public as a high priority and recognize the need for the continued development of the Hanover Township Memorial Park and programming that serves the overall best interests of Township residents; and,

Whereas, the projects submitted for Community Connections Funding have no assigned funding source but the Township will continue to focus on key priorities,

**Be it resolved by the Board of Trustees of Hanover Township, Ohio**

**Section I.** That Board authorizes up to two applications to be submitted at the Administrator's discretion to the Butler Rural Cooperative Community Connections Program by the end of August 2013 as reflected in the attachment labeled: Attachment to Resolution No. 41-13 Grant Projects.

**Section II.** That the Township Administrator is hereby authorized to complete the necessary documents and sign the appropriate forms to submit one or both applications referenced herein.

**Section III.** That the Board of Trustees acted upon this matter in an open public meeting on August 14, 2013 with all three Trustees voting in favor of Resolution No. 41-13.

**Board of Trustees**

**Vote**

**Attest and Authentication:**

Fred J. Stitsinger  
Larry Miller  
Douglas L. Johnson

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Elizabeth A. Brosius  
Fiscal Officer/Clerk

**Resolution No. 42-13 Property/Liability Insurance Renewals:** Mr. Henry reported that the Board had been briefed regarding these upcoming renewals at its July meeting. Mr. Henry noted that he had checked pricing with other carriers but did not seek formal proposals as it is difficult to change carriers when a potential outstanding claim exists. Mr. Henry recommended renewing with the current carrier for a net cost (after rebate) of \$20,192.32. After some discussion, Mr. Johnson made a **motion** to adopt Resolution No. 42-13 which was seconded by Mr. Stitsinger. Upon roll call, both Trustees voted yes.

**Resolution No. 42-13**

**Approving Property, Vehicle and Liability Insurance Renewals Through a Contract With the Ohio Township Risk Management Authority for Policy Year September 2013 to September 2014**

**Whereas**, it is in the best interest of the Township to provide insurance coverage for Township property, vehicles, and liability; and

**Whereas**, prices were examined and updated information was filed to determine best pricing;

**Whereas**, the Ohio Township Risk Management Authority has presented renewal coverage for General Liability (Legal) and Coverage Extensions, Property Insurance and Coverage Extensions, Public Officials Wrongful Acts and Coverage Extensions, Vehicle Insurance Coverage and Umbrella Liability Coverage Extensions as well as credit of \$100 for CDL Drug Testing/ \$141.95 for MVR checks for an annual premium cost of \$22,088.05 with a rebate to be returned totaling \$1,895.73 resulting in a net cost for the new policy period of \$20,192.32;

**Whereas**, the OTARMA renewal proposal is the most cost efficient coverage given the Township’s circumstances and the net cost is less than in the last policy period,

**Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio**

**Section I.** Resolution No. 42-13 is hereby approved authorizing the renewal of the property, vehicle, and liability insurance coverage for the period commencing September 2, 2013 through September 1, 2014 with the Ohio Township Risk Management Authority as represented locally by Lovins Insurance Agency for a cost not to exceed \$22,088.05 (with an anticipated rebate of \$1,895.73) as outlined in an attachment herewith labeled” Attachment Resolution No.42-13”.

**Section II.** The Board President and Township Administrator are hereby authorized to execute all contracts and related documents thereto.

The foregoing resolution was adopted in a special public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 14<sup>th</sup> day of August 2013.

**Board of Trustees**

**Vote**

**Attest and Authentication:**



Fred J. Stitsinger  
Larry Miller  
Douglas L. Johnson

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Elizabeth A. Brosius  
Fiscal Officer/Clerk

**Resolution No. 43-13 Speed Zone Review Lanes Mill Road -- BCEO:** Mr. Henry explained that this resolution was being proposed based on conversations with Mr. Kaufman and Board members regarding the speed limit on Lanes Mill Road. The resolution would formally request assistance from the County Engineer's Office for a speed zone review and analysis on Lanes Mill Road. After some discussion, Mr. Johnson made a **motion** to adopt Resolution No. 43-13 which was seconded by Mr. Stitsinger. Upon roll call, both Trustees voted yes.

### **Resolution No. 43-13**

#### **Requesting Technical Assistance from the Butler County Engineer's Office for a Speed Zone Review and Analysis to Post Consistent Speed Limits of 45 MPH on Lanes Mill Road North of Stillwell Beckett Road**

**Whereas**, residents along Lanes Mill Road have asked the Township to consider requesting a review of the speed zones on this road due to speeding problems on Lanes Mill Road; and,

**Whereas**, there is a 45 MPH posted speed zone from Old Oxford Road intersection to the intersection of Stillwell Beckett Road but from Stillwell Beckett Road to beyond the Township limits is a posted 55 MPH speed zone; and,

**Whereas**, Lanes Mill Road north of Stillwell Beckett to the Nichols Road Intersection has an intersecting business drive, three residential streets connecting (Eagle View Ct., Arrowhead Trail and Miami View Ct.) and numerous driveway access points creating potential conflicts for motor vehicles operating at 55 MPH and above; and,

**Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio**

**Section I.** Resolution No. 43-13 is hereby approved requesting the Butler County Engineer's Office review the speed zones along Lanes Mill Road especially north of Stillwell Beckett Road in order to establish a consistent 45 MPH zone from Old Oxford Road to the Nichols Road Intersection for safety reasons.

**Section II.** The Township Administrator is hereby directed to present this request to the Butler County Engineer's Office.

The foregoing resolution was adopted in a special public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 14<sup>th</sup> day of August 2013.

**Board of Trustees**

**Vote**

**Attest and Authentication:**

Fred J. Stitsinger  
Larry Miller  
Douglas L. Johnson

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Elizabeth A. Brosius  
Fiscal Officer/Clerk

**Resolution No. 44-13 Speed Zone Review Old Oxford Road -- ODOT:** Mr. Henry explained that this resolution was being proposed based on numerous complaints and serious accidents which have occurred on Old Oxford Road near the intersection with Morman Road. The resolution would formally request that ODOT conduct a speed zone review for this section of Old Oxford Road. After some discussion, Mr. Johnson made a **motion** to adopt Resolution No. 44-13 which was seconded by Mr. Stitsinger. Upon roll call, both Trustees voted yes.

**Resolution No. 44-13**

**Requesting Technical Assistance from the Ohio Department of Transportation to Review and Analyze the Township's Request to Lower the Speed Zone on Old Oxford Road (SR 130) from Thirty Yards West of Krucker Road to Past the Residence Located at 2700 Old Oxford Road**

*Whereas*, residents and local officials have expressed concern about the 55 MPH Speed Zone posted west of the Krucker Road intersection and continuing to US 27; and,

*Whereas*, there is a 45 MPH posted speed zone east of Krucker Road to State Route 177; and,

*Whereas*, west of Krucker Road there are curves and change in terrain elevation as well as the access for the Golden Years Nursing Home, Hanover Township Park frontage, Hanover Township Administration/Community Center access and difficult intersection of Morman Road and Old Oxford Road where frequently the Fire Department has Emergency Equipment proceeding through this intersection; and,

***Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

***Section I.*** Resolution No. 44-13 is hereby approved requesting the Ohio Department of Transportation review and evaluate the consideration to post a 45 MPH zone west of Krucker Road to extend past the 2700 block of Old Oxford Road (SR 177) for safety reasons.

***Section II.*** The Township Administrator is hereby directed to present this request to the Ohio Department of Transportation.

The foregoing resolution was adopted in a special public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 14<sup>th</sup> day of August 2013.

***Board of Trustees***

***Vote***

***Attest and Authentication:***

Fred J. Stitsinger  
Larry Miller  
Douglas L. Johnson

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Elizabeth A. Brosius  
Fiscal Officer/Clerk

**Resolution No. 45-13 Authorize Purchase of New Replacement Fire Hose:** Mr. Henry reported that as a result of hose testing and inspection performed by the Fire Department, it was discovered that some of the hose needs to be replaced. This resolution would authorize the purchase of replacement hose. After some discussion, Mr. Stitsinger made a **motion** to adopt Resolution No. 45-13 which was seconded by Mr. Johnson. Upon roll call, both Trustees voted yes.

**Resolution No. 45-13**

**Approving Agreement with Vogelpohl Fire Equipment Company for the Purchase of Fire Hose at an Amount Not to Exceed \$7,842.60 Plus Shipping Costs**

*Whereas*, it is in the best interest of the Township to provide for regular hose inspections and replacement of old, leaking fire hose; and,

*Whereas*, an inspection was recently completed to comply with NFPA Standards as well as to provide for the stocking of good fire hose to serve the needs of the public; and,

*Whereas*, prices were examined by the Fire Chief and recommends replacement of said hose;

***Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio***

***Section I.*** Resolution No. 45-13 is hereby approved authorizing an agreement with Vogelpohl Fire Equipment Company to replace fire hose at a cost not to exceed \$7,842.60 plus shipping costs as outlined in the attached proposal dated August 7, 2013.

***Section II.*** The Fire Chief is authorized to proceed to replace said hose and the Township Administrator is hereby authorized to execute all contracts and related documents thereto.

The foregoing resolution was adopted in a special public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 14<sup>th</sup> day of August 2013.

***Board of Trustees***

***Vote***

***Attest and Authentication:***

Fred J. Stitsinger  
Larry Miller  
Douglas L. Johnson

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Elizabeth A. Brosius  
Fiscal Officer/Clerk

***Cemetery Rule Interpretation/Question:*** Mr. Henry explained that a number of years ago a man paid for the burial of his niece at Millville Cemetery. Subsequently, the man moved out of town. He recently contacted the Township and explained that he wanted to return to have a ceremony in the Cemetery. However, he wants to provide all equipment (canopy, chairs, etc.) and have music as part of the ceremony. Mr. Henry stated the Township should have a staff member present during such an activity to ensure no damage occurs to nearby gravesites and suggested two options: the Board could grant permission for the ceremony with the provision that the man pay the cost of having the Cemetery Sexton present or the Board could deny the man's request for the ceremony. After some discussion, Mr. Stitsinger made a ***motion***, which was seconded by Mr. Johnson, to permit the ceremony with the requirement that the man pay the cost to have the Cemetery Sexton present including any overhead with the final figure to be determined by the Township Administrator. Upon roll call, both Trustees voted yes.

***Other New Business***

On behalf of the Board, Mr. Johnson thanked Julie Prickett for helping with set-up for the reception which followed the disability accessible swing ribbon-cutting ceremony.

Also under other New Business, Mr. Henry asked the Trustees to note correspondence in their meeting packets which included: Butler County Building Permit Reports for July 2013,

correspondence from the County regarding a hearing for a proposed zoning change for 340 Millville Oxford Road, correspondence from ODOA regarding the Walnut Twig Beetle, a complimentary email from a resident regarding the Park walking path, and a notice from the County Department of Development regarding HUD funding. Mr. Henry noted that the hearing on the proposed zoning change occurred on August 13 with the notice received by the Township the afternoon of August 12. Mr. Henry was unable to attend on such short notice; however, he reported that he did call the County before the hearing to state that the proposed change appeared to be consistent with the Township's Land Use Plan but that the Township would reserve its right to object if necessary at the Zoning Commission Hearing scheduled for August 26. Mr. Henry noted that the Planning Commission approved the zone change.

Also under Other New Business, Mr. Henry reported to the Board regarding the extra time and effort Road Superintendent Scot Gardner spent to address a drainage problem encountered by a Hanover Woods resident following a heavy rain. This incident was noteworthy due to the initiative displayed by Mr. Gardner, as he stayed late after his shift ended on a Friday and went back out to unstop a clogged drainage pipe. The resident was very grateful for Scot's efforts and Mr. Henry noted Scot's actions helped portray a positive image of the Township.

At this point in the evening, Mr. Miller joined the meeting.

There being no further regular business to be considered by the Board of Trustees, Mr. Stitsinger made a **motion** to adjourn this part of the meeting and move into Executive Session to discuss property acquisition negotiations, which was seconded by Mr. Johnson. Upon roll call, all three Trustees voted yes.

The Board reconvened into regular session.

There being no further action or matters to consider, adjournment was in order.

**Motion to Adjourn:** Mr. Miller moved, seconded by Mr. Johnson, to adjourn the Board of Trustees meeting. Upon roll call, all three Trustees voted yes.