



**Hanover Township Board of Trustees
January 15, 2014 Meeting Minutes**

Call to Order: Board President Fred J. Stitsinger called the meeting to order at 6:00 PM and led the opening ceremonies including the invocation.

Roll Call: Fiscal Officer Elizabeth Brosius took a roll call with Messer's Johnson, Stitsinger and Miller present. Other officials present: Bruce E. Henry, Township Administrator; Road Superintendent Scot Gardner; Fire Chief Phil Clark, BCSO Deputy Jason Hatfield and Project Coordinator Julie Prickett.

Approval of Meeting Minutes: Motion made by Mr. Johnson, seconded by Mr. Miller to approve the December 11, 2013 Meeting minutes as submitted and to approve the warrants signed for release. All Trustees present voted yes. Status reports were distributed to the Board for review and were approved.

Guest Presentation: David Brown – Butler County Auditor's Office: As part of the Auditor's Office outreach program to local governments, Mr. Brown provided an update on programs to the Board. Mr. Brown reported that the dog tag renewal period ends January 31. He also reported that the 2014 reappraisal had been completed for the western part of the County (for tax bill due January 2015.) Mr. Brown noted that the Auditor's Office saved \$1.5 million by performing all the appraisal work in-house. Mr. Miller asked about the qualifications of the appraisers and Mr. Brown reported that the staff appraisers had all been trained and certified. Mr. Brown also reported that the change to the homestead exemption law would take effect in July 2014.

Reorganization of the Board of Trustees – Election of Board Officers

Resolution No. 01-14: (Adjourn Sine & Die) *Be it resolved:*

Mr. Stitsinger made a **motion** that the Board adjourn Sine & Die with a second by Mr. Miller. Upon roll call, Mr. Stitsinger: yes, Mr. Johnson: yes, and Mr. Miller: yes. ***The meeting was turned over to the Fiscal Officer, Elizabeth A. Brosius.*** The Fiscal Officer called for nominations for Officers of the Board. Nominations were made as follows:

Resolution No. 02-14: (Open Nominations for President) *Be it Resolved:*

Mr. Johnson nominated Mr. Fred Stitsinger for President, seconded by Mr. Miller. Nominations for President were closed with a **motion** by Mr. Johnson and seconded by Mr. Miller. Mr. Johnson, Mr. Stitsinger and Mr. Miller voted yes. Mr. Stitsinger was elected Board President.

Resolution No. 03-14 (Open Nominations for Vice President) *Be it Resolved:*

Mr. Miller nominated Mr. Johnson for Vice President, seconded by Mr. Stitsinger. Nominations were moved to be closed by Mr. Miller, seconded by Mr. Stitsinger. Upon roll call, all members voted yes. Mr. Johnson was elected Vice President of the Board.

Resolution No. 04-14 (Out of Sine & Die) *Be it Resolved:*

Mr. Stitsinger made a **motion** with Mr. Miller seconding for the Board to move out of Sine & Die and resume the regular meeting with Mr. Stitsinger presiding. Upon roll call, Mr. Johnson, Mr. Stitsinger, and Mr. Miller voted yes.

Citizen Participation: None of the citizens present had any comments or issues to present to the Board.

Administration Reports

Law Enforcement: Deputy Hatfield gave the following report for the month of December 2013:

Butler County Sheriff's Office
District #6
Hanover Township Contract Cars
Monthly Report for December 2013

<u>Activity Area</u>	<u>Month Totals</u>	<u>YTD</u>
• Dispatched Calls: 160		1776
• Felony Reports: 6		47
• Misdemeanor Reports: 9		137
• Non-Injury Crash: 17		92
• Injury Crash: 6		62
Total Reports: 38		351
• Assists/Back Up: 45		477
• Felony Arrests: 3		20
• Misdemeanor Arrests: 8		62
• OMVI Arrests: 6		42
Total Arrests: 17		103
• Traffic Stops: 52		496
• Moving Citations: 25		260
• Warning Citations: 27		238
• FI Cards: 0		00
• Civil Papers Served: 0		06

- Business Alarms: 3 49
- Residential Alarms: 8 119
- Special Details: 2 28
- COPS Times: 6,445 (*Min.*) 76,530
- Vacation Checks: 38 368

Reporting: Deputy Hatfield and Deputy Lentz/by BEH

Deputy Hatfield also expressed his compliments to Scott Gardner and the Road crew on the good job they were doing with snow removal.

Fire/EMS: Chief Clark presented the following written report for the month of December 2013:

Hanover Township Fire Department
Monthly Report for December 2013
(Presented in January 2014)

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

- Emergency Medical Operations/Squad Runs: 46
- Motor Vehicle Accidents: 03
- Fire Runs: 06
- Fire Inspections: 03
- Air & Light Truck Call Out: 04
- Knox Box Details 00
- Other 00
- Total for the month: **62 Runs/Operations**
(59 Fire/EMS Runs)

Total Year to Date: 750 Runs/Operations

(December 2012: 101 Runs/Operations: YTD: 693)
 54 Fire/EMS Runs

Total for 2012	693
Total for 2011	719
Total for 2010	748
Total for 2009	676
Total for 2008:	669
Total for 2007:	717

Total for 2006: 505
 (Seven Year Yearly Average): (675)

Phil Clark, Fire Chief

Road/Cemetery: Mr. Gardner presented the following report for the month of December 2013:

**SUPERINTENDENT'S REPORTS
 (January 15, 2014)**

Millville Cemetery Operations Report December 1 through December 31, 2013

7 Graves sold to Township residents (@ \$610)-----	\$ 4,270.00
0 Graves sold to nonresident-----	0.00
0 Old resident graves-----	0.00
6 Full Interments-----	\$ 5,600.00*
0 Baby interments-----	0.00
2 Cremations-----	800.00
Foundation and Marker installation fees-----	816.00
Total: -----	\$ 11,486.00

*5 @ regular fee of \$900 = \$4500; 1 @ regular fee plus 2 hours OT = \$1100

**Road, Streets and Park
 (Scot Gardner)**

1. Replaced all the fluorescent lights and two ballasts in the front of the Firehouse.
2. Repaired a tube heater in the front of the Firehouse.
3. Continued with our road sign replacement program.
4. Picked up a sofa-bed on Decamp Road.
5. Hauled salt from the old bin.
6. Performed snow and ice control on December 6, 7, 8, 10, 13, 14, and 16.
7. Cleaned equipment after snow events.
8. Replaced a light on the front of the Firehouse.
9. Called in on December 21 to dig up a clogged driveway pipe on Cochran Road.
10. Called in on December 21 to set up "High Water" signs on Darrtown Road and Hogue Road.
11. Cleaned catch basin grates after heavy rains.
12. Picked up a hot tub on Hogue Road and a deer carcass on Krucker Road.
13. Picked up a skunk carcass on Millville Road.
14. Replaced two newly installed chevrons on Nichols Road that a car ran over.
15. Performed monthly truck, park and storm water inspections.

Administrator's Report

Administrator December 2013 Summary Report (Presented January 2014)

- **Newsletter:** Worked on articles; contacted Rep. Derickson for an article. Delayed production until after the holidays.
- **Fire/EMS Run Data:** Prepared report for 2012-2013 for the Board to review; held a special meeting on December 11th to review.
- **Citizen Relations:** Spoke with residents about potential blighted properties; setting February 2014 meeting to consider all by the Board.
- **Property Acquisition:** Continued work on the purchase of 19.184 acres on Old Oxford. Met 4 times throughout the month with Eaton representatives. Advised Roger Gates of their comments and our position. Will produce original contract drafted by Roger Gates for presentation again to their legal counsel. Delay has been environmental provisions and clear title language.
- **Board and Financial Reports:** Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets. Prepared numerous contracts and permits for facility rentals.
- **Workers Comp:** Worked with the Bureau, Frank Gates Company and Care Works regarding a potential medical claim in the Fire Department. Issue was dismissed by BWC but there may be additional requests under this claim.
- **Website:** Provided update Board schedule for 2014 and added minutes through November 2013 to the site.
- **Holiday Function:** Worked on employee recognitions and made arrangements for the Township Holiday Function.
- **Park/Land Use Committees:** Held committee meetings of both groups to review updates and 2014 program. Park Committee recommended a Township concert to be held in June 2014.
- **Items Still Pending/Delayed:** Fuel Card follow up is still pending; Personnel Policy Review with changes still pending.
- **Pay Plan:** Potential changes put on hold until further review of Fire/EMS operations is complete. Minimum wage for the Township to meet ORC requirements was passed.

Personnel Actions and Other Items of Note

Approved increases for Sherman Winkler and Curt Sacre (PT cemetery employees) to \$7.95 per hour to comply with minimum wage standards issued by the State of Ohio. Curt Sacre recently left to enter into the US Marine Corps.

Other General Actions:

Of Note- Budget Information for December 2013

Cash Balance as of December 31, 2013: \$1,413,580.58

Total Expenditures all funds for December 2013: \$192,581.96- Fire Station Bond Payment Included.

Total General Fund cash on Hand December 31, 2013: \$707,591.44 (50.00%) of Total funds)

(Monthly Revenue and Expenditure Reports are attached.)

Mr. Henry also reported that Chief Clark had given him paperwork at the Board meeting to hire Zach Rogers, 575 Beissinger Road, at \$7.95 per hour in the Fire Department Trainee classification. (revised later as he has FF certification \$12.50 per run)

Mr. Henry also noted that the financial reports show revenues trending downward as the impact of property valuations is now occurring. Mr. Henry noted that the Township needs to watch funds and seek alternative sources of revenue. Mr. Henry also noted the only remaining debt service for the Township is for the firehouse construction.

Old Business

December 2013 Drainage Complaint Follow-up: Mr. Henry reported that recent heavy rains prompted a number of calls from property owners. Mr. Henry explained that most of the property owners' issues were caused by construction that occurred years before standards were in place and the Township has no authority to address issues on private property. Mr. Henry showed the Board photos of a creek on private property clogged with debris and causing drainage issues. Roger Gates (Prosecutor's Office) has advised the Township to take no action due to the issue being on private property. Mr. Stitsinger indicated that the County may be able to provide assistance to address this issue. After some discussion, a **motion** was made by Larry Miller, seconded by Mr. Johnson, to request assistance from the County to address the debris in the creek. Upon roll call, all three Trustees voted yes.

Reminder – Review of Electric Aggregation Issues: Mr. Henry reported that at its December 2014 meeting, the Board asked to review the issue of electric aggregation at its January 2014 meeting. Mr. Henry provided written information on the topic to the Board for review and discussion. Mr. Henry noted that because a large percentage of the Township is covered by Butler Rural Electric, these residents would not be eligible for an electric aggregation rate as these residents were already receiving favorable rates through the Butler Rural Electric cooperative. Mr. Henry noted that if the Board wanted to pursue energy aggregation for residents, a qualified consultant with expert knowledge in this subject matter should be retained. After some additional discussion, the Board decided to not pursue energy aggregation at this time as it would not help as

many residents as first thought and would be an additional cost for the Township to study the process. This matter will be reviewed again later in the year.

Reminder – Finish Review/Consideration of Fire/EMS Run Data and Compensation: Mr. Henry requested a work session be scheduled to address this topic. The Board set a work session for Tuesday, January 21, 2014 at 2:00 pm. and instructed the Fiscal Officer to forward a meeting notice to the local newspaper.

Other Old Business: There was no Other Old Business to be reported.

New Business

Resolution No. 05-14 (EMA Representative): *Be it Resolved:*

Moved by Mr. Johnson, seconded by Mr. Stitsinger, to approve the appointment of Mr. Larry Miller to the Butler County Emergency Management Agency Advisory Council for calendar year 2014. Upon roll call, all three Trustees voted yes.

Resolution No. 06-14 (Township Meetings): *Be it Resolved:*

Moved by Mr. Stitsinger, seconded by Mr. Miller, to approve Resolution No.06-14 designating the regular monthly Hanover Township meetings to be held on the second Wednesday of each month to start at 6:00 P.M. with exception in January and February 2014 and approve Township Special Events in accordance with the attached schedule. Upon roll call, all three Trustees voted yes.

Resolution No.07-14 (Payments to Employees): *Be it Resolved:*

Moved by Mr. Johnson, seconded by Mr. Miller, to pay full time, part time permanent and seasonal Township employees on a bi-weekly basis (excludes Fire Department). Upon roll call, all three Trustees voted yes.

Resolution No. 08-14 (Blanket Certificates): *Be it Resolved:*

Moved by Mr. Stitsinger, seconded by Mr. Johnson, to allow the Fiscal Officer to open blanket certificates at \$5000.00 each to provide for ongoing Township expenditures in 2014. Upon roll call, all three Trustees voted yes.

Resolution No. 09-14 (Purchase Orders): *Be it Resolved:*

Moved by Mr. Miller, seconded by Mr. Johnson, to allow the Fiscal Officer to open Purchase Orders for Township expenditures in 2014. Upon roll call, all three Trustees voted yes.

Resolution No. 10-14 (Supplemental Expenditures): *Be it Resolved:*

Moved by Mr. Johnson, seconded by Mr. Miller, to authorize the Fiscal Officer to move and/or transfer money as needed through supplemental expenditures throughout 2014 to cover Township expenditures. Upon roll call, all three Trustees voted yes.

Resolution No. 11-14 (Records Commission Committee): *Be it Resolved:*

Moved by Mr. Stitsinger, seconded by Mr. Miller, to establish a Records Commission Committee consisting of the Fiscal Officer (Elizabeth A. Brosius) and the Board President. Upon roll call, all three Trustees voted yes.

Resolution No. 12-14 (Mutual Aid Contract for Four Mile Creek): *Be it Resolved:*

Moved by Mr. Stitsinger, seconded by Mr. Miller, to approve a mutual aid agreement with Milford Township and authorize payment in 2014 to Milford Township totaling \$400.00. Upon roll call, all three Trustees voted yes.

Resolution No. 13-14 (Transfer of Funds and Balances): *Be it Resolved:*

Moved by Mr. Johnson, seconded by Mr. Miller, to authorize the Fiscal Officer to transfer funds among line items within major Funds, not affecting total fund balances, to make required expenditures within proper accounting requirements. Upon roll call, all three Trustees voted yes.

Resolution No. 14-14 Volunteer Firefighter Dependents Fund Board Appointments: Mr.

Henry explained it was an annual requirement to appoint members to a Volunteer Firefighter Dependents Fund Board and certify the names of the members to the State Fire Marshal. After some discussion, Mr. Miller made a **motion** to adopt Resolution No. 14-14 which was seconded by Mr. Johnson. Upon roll call, all three Trustees voted yes.

Resolution No. 14-14

Complying With ORC Sections 146.03 and 146.04 in Regard to the Volunteer Fire Fighter's Dependent Fund Board Elections and Certification of Form

Whereas, Hanover Township has maintained a Fire Department consisting of volunteer fire fighters as defined under Ohio law; and

Whereas, annually a Volunteer Fire Fighter Board must be duly elected and certified to the State Fire Marshal, whose members serve a one year term commencing January 1, 2014 through December 31, 2014; and

Whereas, the Board consists of five members: two selected by the Board of Trustees, two selected by the Fire Department and one selected by the other four; and

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Board of Trustees elects Douglas L. Johnson and Elizabeth A. Brosius.

Section II. That the Fire Department has elected Pat Miller and Laura Weber.

Section III. Recognize that the four previously selected members elect Jeff Buddo to serve as the fifth board member.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 15th day of January 2014.

Board of Trustees

Vote

Attest:

Fred J. Stitsinger
Douglas L. Johnson
Larry Miller

Elizabeth A. Brosius
Fiscal Officer/Clerk

*The Board then noted the designation of Doug Johnson as the Chairperson and Elizabeth Brosius as the Secretary of the Volunteer Fire Fighter Dependent Fund Board.

Resolution No. 15-14 Cooperative Purchasing Program: Mr. Henry explained that the Township must annually request to participate in the State's Cooperative Purchasing Program. After some discussion, Mr. Stitsinger made a **motion** to adopt Resolution No. 15-14 which was seconded by Mr. Johnson. Upon roll call, all three Trustees voted yes.

Resolution No. 15-14

Authorizing Hanover Township's Continued Annual Participation in the State of Ohio Cooperative Purchasing Program (Ohio Revised Code 125.04)

Whereas, Ohio's Cooperative Purchasing Act (AM. Sub. H.B. No. 100 Eff. March 6, 1986) provides the opportunity for local governmental jurisdictions to participate to participate in contracts distributed by the State of Ohio (DAS) for the purchase of supplies, services, equipment and certain materials; and

Whereas, Hanover Township has been an active participant in the program in achieving tax dollar savings and efficiencies and wishes to continue participation; and

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That Hanover Township requests participation in state contracts in which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Ohio Revised Code Section 124.04.

Section II. That Hanover Township, through its designated officials, is hereby authorized to participate and agrees to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing, prescribes including payment of reasonable contract participation fees. Further, Hanover Township does hereby agree not to misuse such contracts or make disclosures related thereto for the purpose of avoiding the requirements of Section 125.04 of the Ohio Revised Code.

Section III. That the Fiscal Officer is hereby authorized to make payments to vendors directly as the result of purchasing any items in the aforementioned state contracts.

Section IV. That the Fiscal Officer and Township Administrator are hereby authorized to execute any documents related to the participation in the Cooperative Purchasing Program as specified.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 15th day of January 2014.

Board of Trustees

Vote

Attest and Authentication:

Fred J. Stitsinger
Douglas L. Johnson
Larry Miller

Elizabeth A. Brosius
Fiscal Officer/Clerk

Resolution No. 16-14 Authorizing EMS Reimbursement Inflation Factor Increase: Mr. Henry explained that the Township's third party billing agency has recommended adjusting ambulance fees based upon an inflation factor of 1.0% for calendar year 2014. Mr. Henry stated he concurred with this recommendation. After some discussion, Mr. Miller made a **motion** to adopt Resolution No. 16-14 which was seconded by Mr. Johnson. Upon roll call, all three Trustees voted yes.

**Resolution No. 16-14
Approving Recommended Annual Ambulance Inflation Factor Increase for Emergency
Medical Service Operations Effective Calendar Year 2014**

Whereas, the EMS Coordinator and Fire Chief have reviewed a recommendation from MBI Solutions, Inc. (third party billing agency under contract) to adjust ambulance fees based upon an inflation factor of 1.0% for Calendar Year 2014 and concur with said recommendation; and

Whereas, this adjustment will assist in recovering increased costs for said operation to help keep the Fire Department on a sound financial basis; and

Whereas, in order to promote efficient operations in the Fire Department, the Board believes that the recommended increase is appropriate as presented; and,

Now Therefore Be It Resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Board of Trustees of Hanover Township accepts the recommendation of the Fire Department and approves the Ambulance Inflation Factor of 1.0% effective Calendar Year 2014 for emergency medical runs.

Section II. That the Township Administrator and Fire Chief are hereby authorized to execute said documents associated therewith and forward to MBI Solutions, Inc.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 15th day of January 2014.

Board of Trustees

Vote

Attest:

Fred J. Stitsinger
Douglas L. Johnson
Larry Miller

Elizabeth A. Brosius
Fiscal Officer/Clerk

Resolution No. 17-14 Authorizing Special Event Concert and Contracts: Mr. Henry explained that at its December 2013 meeting, the Board passed a motion authorizing a concert event in 2014. Mr. Henry explained that now a contract with a band is ready to be executed and this resolution authorizes the contract. After some discussion, Mr. Johnson made a **motion** to adopt Resolution No. 17-14 which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

Resolution No. 17-14

Approving a Special Event Concert and Authorize the Township Administrator to Execute Contracts

Whereas, (Taken from last month's meeting minutes) The Park Committee held a special meeting to discuss a proposal by Bob Krieger in December 2013. Mr. Krieger indicated he was celebrating a wedding anniversary and intended to hire the regional band the "Remains" to play at the Gazebo in the Park. (This band is a well known and successful group of which the Township Administrator is also familiar.) After reflection, he suggested that he sponsor the band and roll the activity over into a Park Function to hold a concert with food served and the possibility of connecting with Hanover Winery to hold a Wine/Cheese Tasting activity. Dates suggested were the second Saturday in June or July 5th. Kids Fest is on the Fourth Saturday in June. Later it was determined the Remains were booked on the second Saturday in June. Although not the best date, the other likely time to hold the event is the week before Kids Fest. After consideration, the Committee agreed to submit this idea to the Board for consideration. The Board approved a motion authorizing the planning of the referenced event; and,

Whereas, a determination was made later that the "Remains" were available on June 13, 2014 and a reservation was made for that date; and

Whereas, the "Remains" forwarded two contracts in January 2014 for either a three or four concert to be reviewed and determined by the Township Administrator as to the best fit for the Township; and,

Be it resolved by the Board of Trustees of Hanover Township Butler County, Ohio

Section I. That the Township Administrator is hereby authorized to execute a contract with the "Remains" for June 13, 2014 for an amount not to exceed \$2,600.00 depending upon either a three or four concert to be sponsored and paid for by Robert Krieger.

Section II. That the Township Administrator is authorized to take all necessary steps to plan for said event and execute contracts as necessary, keeping the Board advised of any contracts.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 15th day of January 2014.

Board of Trustees

Vote

Attest and Authentication:

Fred J. Stitsinger
Douglas L. Johnson
Larry Miller

Elizabeth A. Brosius
Fiscal Officer/Clerk

Resolution No. 18-14 Authorizing Contracts for Crack Sealer and Materials: Mr. Henry explained the purpose of this resolution was to authorize a contract to rent crack seal application equipment and purchase materials for the Township's annual crack seal program. After some discussion, Mr. Johnson made a **motion** to adopt Resolution No. 18-14 which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

Resolution No. 18-14

Authorizing the Rental and Purchase of Materials for the 2014 Hanover Township Crack Seal Program

Whereas, In addition to major contract road work, the Hanover Township Road Department operates an annual crack seal program by renting crack seal application equipment and materials to repair Township Roads; and,

Whereas, The Road Superintendent has researched the matter and recommends a contract with D.J.L. Material and Supply, Inc. for crack seal application equipment and materials for the 2014 Hanover Township Crack Seal Program: and,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That a contract with D.J.L. Material and Supply, Inc. of P.O. Box 5293 Akron, Ohio 44334 for the rental of sealant equipment and materials at amount not to exceed \$8,550.00 is hereby approved to assist in the implementation of the 2014 Township Crack Seal Program.

Section II. That Hanover Township, through its designated officials, is hereby authorized to execute any necessary agreements related hereto.

Section III. That the Fiscal Officer is hereby authorized to make payments as appropriate to implement said program and purchases.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 15th day of January 2014.

Board of Trustees

Vote

Attest and Authentication:

Fred J. Stitsinger
Douglas L. Johnson
Larry Miller

Elizabeth A. Brosius
Fiscal Officer/Clerk

Resolution No. 19-14 Approving Road Mileage Certificate for ODOT: Mr. Henry explained that the purpose of this resolution was to comply with provisions of the Ohio Revised Code which require townships to certify road mileage to ODOT by April of each year. Mr. Henry noted that Hanover Township's road mileage has not changed from 2013 to 2014. After some discussion, Mr. Miller made a **motion** to adopt Resolution No. 19-14 which was seconded by Mr. Johnson. Upon roll call, all three Trustees voted yes.

Resolution No. 19-14

Pursuant to Ohio Revised Code Section 4501.04 Approve Road Mileage and Certify to ODOT the Road Mileage Certification Form as Required for 2014

Whereas, the Township road mileage has not changed since January 2013; and

Whereas, pursuant to Ohio Revised Code Section 4501.04, Hanover Township must certify the current road mileage reflecting any changes to ODOT by April 1, 2014,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That Hanover Township hereby certifies 35.995 of road miles and authorizes the signing of the Mileage Certification Form to be submitted to the Ohio Department of Transportation by April 1, 2014.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 15th day of January 2014.

Board of Trustees

Vote

Attest and Authentication:

Fred J. Stitsinger
Douglas L. Johnson
Larry Miller

Elizabeth A. Brosius
Fiscal Officer/Clerk

Other New Business

Mr. Henry asked the Trustees to note correspondence in their meeting packets which included: Butler County Building Permit Reports for December 2013; Ohio BWC correspondence regarding the Township's 2014 premium breakdown/payments; copy of a PERSO claim payment (cemetery headstone damage); copy of an email regarding permission to hunt geese on the golf course at Indian Ridge; and a copy of a complimentary letter regarding the Road Department's snow removal efforts.

Mr. Henry noted that the Township's workers' compensation premium rate had decreased due to a good safety record, the State lowering rates for townships in general, and a smaller Fire Department payroll.

Mr. Henry also noted the PERSO insurance claim payment was the result of accidental damage to a headstone caused by a Township employee preparing a site for a burial. The cost to replace the headstone was \$2500 and insurance covered \$2300.

There being no further regular business to be considered by the Board of Trustees, Mr. Stitsinger made a **motion** to adjourn this part of the meeting and move into Executive Session to discuss property acquisition negotiations, which was seconded by Mr. Miller. Upon roll call, all three Trustees voted yes.

The Board reconvened into regular session.

There being no further action or matters to consider, adjournment was in order.

Motion to Adjourn: Mr. Johnson moved, seconded by Mr. Miller, to adjourn the Board of Trustees meeting. Upon roll call, all three Trustees voted yes.

Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Fred S. Stitsinger, President: _____

Douglas L. Johnson, Trustee: _____

Larry Miller, Trustee: _____

Date: _____

Verified by: Elizabeth A. Brosius, Fiscal Officer: _____