



Hanover Township Butler County, Ohio

**Board of Township Trustees Special Meeting
January 29, 2018
(10:00AM)**

A Special Meeting was called to order by President Douglas L. Johnson on January 29, 2018 with following personnel present: Trustee Johnson, Trustee Buddo, Fiscal Officer Sullivan, Township Administrator Henry and Road Superintendent Scot Gardner.

The Board approved the following agenda items as New Business:

I. New Business

- A) Official Board Photo/ Website
- B) Review Road Dept. Truck Specs and Authorize Order
- C) Review Implementation Township Pay Plan
- D) 2018 Appropriations
- E) Update: Public Employee Risk Reduction Inspection BWC
- F) Other

A) The official Board photograph was postponed until February 21, 2018 due to the absence of Mr. Miller.

B) Mr. Henry and Mr. Gardner began the discussion by reviewing the preliminarily set of specs for a Western Star large dump truck with a snow plow single axle package as provided through Henderson Products- Ohio. It was noted that the vehicle Mr. Gardner has reviewed is on the State of Ohio bid list with very good pricing. Several questions were presented by Mr. Buddo and Mr. Johnson as to body style, engine and type of dump which were answered by Mr. Gardner. The estimated cost is up to \$151,000.00 based upon today's specs and current quote. Mr. Henry explained that a combination of Road Funds and General Fund monies would be used to pay for the unit. It is anticipated that financing would be sought to fund the purchase over 5-7 years. Consensus was reached to proceed. Mr. Buddo made a motion to approve Resolution No. 21-18 authorizing said purchase, which was seconded by Mr. Johnson. After discussion, a roll call vote was taken with Mr. Buddo voting yes, Mr. Johnson voting yes and Mr. Miller absent.

. Resolution No. 21-18

Authorizing the Purchase of a New 2018 Single Axle Dump Truck with Snow Plow Attachments through the State of Ohio Purchase Program (Henderson Products- Ohio)

Whereas, Ohio's Cooperative Purchasing Act (AM. Sub. H.B. No. 100 Eff. March 6, 1986) provides the opportunity for local governmental jurisdictions to participate to participate in contracts distributed by the State of Ohio (DAS) for the purchase of supplies, services, equipment and certain materials; and

Whereas, Hanover Township has been an active participant in the program in achieving tax dollar savings and efficiencies and has continued participation in said program in 2018; and

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the purchase of a 2018 Single Axle Dump Truck with snow plow attachments as reviewed with the Board is hereby approved to be purchased through Henderson Products- Ohio under a State of Ohio purchase agreement satisfying all Ohio bidding requirements (pursuant to Ohio Revised Code Section 124.04) for an amount not to exceed \$151,000.00.

Section II. That the Road Superintendent and Township Administrator are to obtain an updated proposal under the program outlined in Section I. above.

Section III. That the Fiscal Officer and Township Administrator are hereby authorized to execute any documents related hereto for entering into a contract with Henderson Products- Ohio

Section IV. That the Fiscal Officer and Township Administrator are hereby authorized to seek proposals for financing said purchase and present to the Board for final approval.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 29th day of January 2018.

Board of Trustees

Vote

Attest and Authenticate:

Douglas L. Johnson
Larry Miller
Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/Clerk

C) Mr. Henry reviewed the approved new overall Township Pay Plan. Work is being done to implement new provisions and opportunities in phases. In the Fire Department due to the transition to regular part time status for EWMS personnel a review of EMS members is underway including what pay adjustments my need to be made. For Road and Cemetery employees action may be taken soon to raise their base pay where appropriate and the Township Administrator is to follow up on this matter.

D) The Fiscal Officer requested that the 2018 Budget and Appropriations be adopted in order to get the information to the County Budget Commission earlier. The Township Administrator and Fiscal Officer explained the categories and action necessary. Mr. Jonson moved and Mr. Buddo seconded a motion to approve Resolution No. 18-18. After discussion, a roll call vote was taken with Mr. Buddo voting yes, Mr. Johnson voting yes and Mr. Miller absent.

Resolution No. 20-18

Accepting The Amounts, Rates and Projections of Revenue as Determined By The County Budget Commission and Fiscal Officer through The Amended Official Certificate of Estimated Resources for 2018 and Approving 2018 Fund Appropriations

Whereas, the Board of Trustees and Administration have been evaluating Hanover Township's finances and reviewed the proposed tax rates and levies based upon information from the County Budget Commission; and

Whereas, the Board of Trustees in accordance with provisions of the Ohio Revised Code (Sections 5705.34 and 5705.35) had previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2018; and,

Whereas, The Fiscal Officer is certifying to the County Budget Commission the 2018 Estimated Resources for Hanover Township totaling \$3,577,832.16, to be used as the basis for establishing Permanent Appropriations,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Amended Official Certificate of Resources for Hanover Township as prepared by the Fiscal Officer for Fiscal Year 2018 totaling \$3,577,832.16 is hereby preliminarily approved (Reference ORC 5705.36) as reflected in the attachment herewith labeled "Attachment Resolution No. 20-18" for submission to the County Budget Commission.

Section II. That the Fiscal Officer is authorized to establish 2018 appropriations by fund and establish budgets based upon said projections of fund balances and anticipated revenues.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 29th day of January 2018.

Board of Trustees

Vote

Attest and Authentication:

Douglas L. Johnson
Larry Miller
Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/Clerk

E) Mr. Henry provided an update to the inspection and meetings being held with the representatives from BWC Public Employment Risk Reduction Program. It is anticipated the review will conclude within the next few weeks. At this point there is no final report.

No further business required action by the Board.

Motion to Adjourn: Mr. Johnson moved, seconded by Mr. Buddo, to adjourn the Board of Trustees meeting. Upon roll call, both Trustees voted yes.

.....
Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

JEFF BUDDO
Frederick J. Stiitsinger, President:

Douglas L. Johnson, Trustee:

Larry Miller, Trustee:

Date:

2-21-2018

Verified by: Greg Sullivan, Fiscal Officer:

