



Hanover Township Butler County, Ohio

Board of Township Trustees Special Meeting  
November 7, 2019  
(10:00AM)

Larry Miller, Presiding called the special meeting to order at 10:00AM.

Gregory L. Sullivan, Fiscal Officer, took roll call with Mr. Buddo, Mr. Johnson, and Mr. Miller present. Also present was Bruce E. Henry, Township Administrator. The agenda approved the meetings was as follows:

Agenda

1. Call to Order: Larry Miller, Presiding
2. Roll Call: Township Fiscal Officer/Clerk- Gregory L. Sullivan
3. Cemetery Rules: Slight Change
4. Carpet Selection and Motion
5. ODOT Resolution for November 13th meeting
6. Veterans Day Ceremony Outline
7. Holiday Function Decision/Motion if Appropriate
8. OTA Conference February 5th through 7th: Attendance
9. Other
10. Adjournment

Mr. Henry discussed the recently revised Millville Cemetery Regulations and pointed out one small change that was not noted in the approved document. There was one slight oversight regarding the recently amended Millville Cemetery Regulations. Under Section I. 2. General Requirements to Purchase, a wording change was intended but missed regarding payments by personal check. The suggested wording is as follows:

***Payments for products, services and grave sites must be made by cash, money order, cashier's check or personal check. Proper identification will be required. The Cemetery personnel may refuse any personal check that may be questionable. Checks written by funeral homes and monument companies may be accepted.***

A motion was made by: Mr. Buddo, seconded by: Mr. Johnson to approve the above suggested amendment to the Millville Cemetery Regulations. After discussion, the Fiscal Officer/Clerk took a roll call vote, the result being: All three Trustees voted yes.

The Township Administrator has been meeting with the Mohawk Manufacturing Company regarding the best flooring replacement for the Community Center. Different products and photos of what options

looked like in the Center were presented to the Board of Trustees in October. The Mohawk Group works with many installers such as McSwain and others. The Mohawk group suggested working with Axis Interior Systems, a local firm that Mohawk stated does a quality job. Both the Mohawk representative and an Axis official examined the room and understood the difficulties of the subsurface.

It appears the best option is to proceed with Axis Interior Systems to install carpet squares otherwise identified as Mohawk Lithosphere Carpet Tile and all necessary sundries which includes the entry way to the Center at cost of \$9,861.00 plus 10% for any add-ons suggested by the Administration.

A motion was made by: Mr. Buddo, seconded by: Miller to approve the above suggested Vendor to proceed with the installation as noted. After discussion, the Fiscal Officer/Clerk took a roll call vote, the result being: All three Trustees voted yes to proceed as noted.

Mr. Henry then presented the difficulties encountered by the principals who are trying to develop the Hanover Reserve Event Center. The principals diligently planned the project in advance seeking, all appropriate and required approvals, permits and support. An event-banquet facility of the planned size is needed in Hanover Township and will enhance the value of the property involved. After seeking all Butler County reviews and approvals, the principals were advised that the preliminary approval by the Ohio Department of Transportation had changed and now requires that a turn lane be constructed into the proposed site on US 27, greatly expanding the cost of the project. The principals are seeking help to get a variance from ODOT. After discussion, the Board believed it would be appropriate to pass a resolution of support for the project, with said resolution be presented at the November 13th Board meeting.

Mr. Henry discussed the Veterans Day Ceremony and luncheon scheduled for November 11, 2019. The program calls for participation by all three Trustees and the Fiscal Officer. The event starts at 11:00AM and the Keynote Speaker is Lieutenant Colonel Matthew Goodman of the United States Air Force.

The Board of Trustees decides on annual basis whether or not to express appreciation for service by community volunteers and employees for the year. In order to hold such a recognition in 2019, the Board has to decide to proceed or not in order to set up a program.

Should the Board decide to proceed, it is recommended that Saturday December 14, 2019 be set aside for a program at the Community Center. Expenses would include food, recognition items, soft drinks and miscellaneous items (such as table cloths) for the event as well as to suspend the policy for the Community Center regarding alcohol for that date only. It appears we can keep the costs close to the same expended the last three years after sponsor donations are considered. A motion would be in order for the record. **Motion:** moved by Mr. Buddo, seconded by Mr. Johnson to approve payment for expenses associated with the 2019 Volunteer and Employee Appreciation/Recognition Holiday Function to thank volunteers and employees at an amount not to exceed \$1,400.00 as well as to suspend the policy for the Community Center regarding alcohol for the same date. After a roll call, the vote was all three Trustees voting yes.

Mr. Henry discussed the upcoming Ohio Township Association Training and Trade Show Conference scheduled for February 5th through February 7th 2020 in Columbus. Mr. Henry presented the outline of events and wanted to confirm attendance. Officials were asked to advise him if they planned to attend so appropriate reservations could be made.

Under other business, Mr. Henry provided an attachment to Resolution No.48-19 showing the final ranking as directed by the Board for Community Development Grant projects for 2020.

There being no further business to discuss, Mr. Johnson made a motion to adjourn which was seconded by Mr. Buddo. After a roll call by the Fiscal Officer, all three Trustees voted yes.

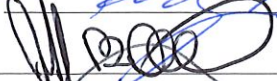
\*\*\*\*\*

Minutes Approved for November 7, 2019 Special Meeting by the Board of Trustees as Witnessed by their Signatures:

Larry Miller, President:



Jeff Buddo, Trustee:



Douglas L. Johnson Trustee:



Date: 11-13-2019

Verified by: Greg Sullivan, Fiscal Officer:

