



**Hanover Township Board of Trustees
February 19, 2025 Meeting Minutes**

Call to Order: Board President Douglas L. Johnson called the regular Board meeting to order at 6:00 PM. Mr. Johnson led the opening ceremonies and gave the opening invocation.

Roll Call: Mr. Sullivan, Fiscal Officer,, took a roll call with Messer's Miller, Johnson and Buddo present. Other officials present: Road Superintendent Scot Gardner, and Deputy Steve Tanner.

Special Note/Action: With all three Trustees present, Mr. Miller made a motion to remove from the table the following resolutions which was seconded by Mr. Buddo:

1. **Resolution No. 01-24:** Adjourn Sine & Die
2. **Resolution No. 02-24:** Nomination/Election of President
3. **Resolution No. 03-24:** Nomination/Election of Vice President
4. **Resolution No. 04-24:** Adjourn Out of Sine & Die

Mr. Sullivan called the roll with all three Trustees voting yes.

Reorganization of the Board of Trustees- Election of Board Officers for 2025 (Fiscal Officer Presides)

Resolution No. 01-25: (Adjourn Sine & Die) *Be it resolved:*

Mr. Johnson moved the Board adjourn Sine & Die with a second by Mr. Miller . Upon roll call, Messer's Miller, Buddo and Johnson voted yes. . *The meeting was turned over to the Fiscal Officer, Gregory L. Sullivan.* The Fiscal Officer called for nominations for Officers of the Board. Nominations were made as follows:

Resolution No. 02-25: (Open Nominations for President) *Be it Resolved:*

Mr. Miller nominated Mr. Buddo for President, seconded by Mr. Johnson. Nominations for President were closed (Fiscal Officer states) A motion by Mr. Johnson and seconded by Mr. Miller to elect/appoint Mr. Buddo as Board President. Mr. Johnson, Mr. Buddo and Mr. Miller voted Yes. Mr. Buddo was elected Board President.

Resolution No. 03-25 (Open Nominations for Vice President) *Be it Resolved:*

Mr. Buddo nominated Mr. Miller for Vice President, seconded by Mr. Johnson. Nominations were closed by the Fiscal Officer. Mr. Buddo seconded by Mr. Johnson to elect/appoint Mr. Miller Board Vice President. Upon roll call, all members voted Yes. Mr. Miller was elected Vice president

Resolution No. 04-25 (Out of Sine & Die) *Be it Resolved:*

Mr. Miller moved with Mr. Buddo seconding for the Board to move out of Sine & Die and resume the regular meeting with Mr. Buddo presiding. Upon roll call, Mr. Johnson, Mr. Buddo, and Mr. Miller voted yes.

Mr. Johnson moved and Mr. Buddo seconded a motion to resume the regular Board Meeting. Mr. Sullivan called the roll with all three Trustees voting yes.

Approval of Meeting Minutes: Motion made by Mr. Miller, seconded by Mr. Johnson, to approve the February 19, 2025 regular meeting minutes and approve warrants for release/distribution as well as approval of all administration reports. Upon roll call Mr. Miller, Mr. Buddo and Mr. Johnson voted yes to approve all.

Guest Presentation: Rich Surace, Chief Operating Officer of Energy Alliance, made the following presentation; The Hanover Township Board of Trustees voted to place electric aggregation on the November 8 2016 election. Hanover Township voters approved the measure which allowed Hanover Township to become an electric aggregator as licensed through the Public Utilities Commission of Ohio. Hanover Township was approved to provide electrical services aggregation to qualified residents as authorized by the Public Utilities Commission of Ohio through Certificate #17-1132E (1).

Electric aggregation is the process by which the Township negotiates a bulk price on the electric commodity for its residents who purchase their electric from Duke Energy. Individual consumers then decide if they wanted to opt-out of the Township negotiated price and continue to provide for their own electric supply. Duke Energy would continue to carry, service, and bill for the electric supply.

Residents of Hanover Township who purchase their electric from Butler Rural Electric Cooperative already enjoy a similar group-purchasing benefit and are not be affected.

This program is under the direction of PUCO and is provided by the Township. The Township does not receive any fee or compensation for this service. Residents participation is completely voluntary. Residents will be given the choice to opt-out of the program if they do not wish to participate. The current electrical supply will be provided by Constellation for a 13 month period. Energy Alliance serves as a consultant to the Township and any questions can be answered by calling 513-745-2424.

The Board thanked Mr. Surace for helping the Township.

Citizen Participation: No one wished to address the Board.

Administration Reports

Law Enforcement:

Butler County Sheriff's Office
District #18
Hanover Township Contract Cars
Monthly Report for January 2025

<u>Activity Area</u>	<u>Month Totals*</u>	<u>YTD</u>
• Dispatched Calls:133		133
• Felony Reports: 01		01
• Misdemeanor Reports: 09		09
• Non-Injury Crash: 02		02
• Injury Crash: 05		05
Total Reports: 17.....		17
• Assists/Back Up: 23		23
• Felony Arrests: 01		01
• Misdemeanor Arrests: 02		02
• OMVI Arrests: 00		00
Total Arrests: 03		03
• Traffic Stops: 06		06
• Moving Citations: 06		06
• Warning Citations: 01		01
• Civil Papers Served: 0		00
• Business Alarms: 2		02
• Residential Alarms:08		08
• Special Details: 09		09
• COPS Times: 5,200 (<i>Min.</i>)		5,200 Min.
• Vacation Checks: 43		43

Reporting for Deputy Tanner and Deputy Mayer.
 Prepared by BEH.

Hanover Township Fire Department
Monthly Report for January 2025- Phil Clark Fire Chief

Run and detail activity for the Fire and EMS operations are reflected in the following numbers:

	<u>Month</u>	<u>YTD</u>
• Emergency Medical Operations/Squad Runs:	51	51
• Motor Vehicle Accidents:	11	11
• Fire Runs:	13	13
• Fire Inspections:	00	00
• Knox Box Details	00	00
• Other	00	00
• Total for the month:	78 Runs/Operations (Fire/EMS Runs)	

Total Year 2025: 78 Runs/Operations

(January 2024: 85 Runs/Operations)

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Total for 2024	903	
Total for 2023	867	
Total for 2022	1010	5 year average (2020-2024)
Total for 2021	1075	945 Runs/Operations
Total for 2020	870	
Total for 2019	879	
Total for 2018	777	
Total for 2017	689	
Total for 2016	705	
Total for 2015	733	
Total for 2014	809	5 year average (2017-2021): 858
Total for 2013	750	Run Increase Since 2007: 358
Total for 2012	693	
Total for 2011	719	
Total for 2010	748	
Total for 2009	676	
Total for 2008:	669	
Total for 2007	717	

**SUPERINTENDENT'S REPORTS
(February 19, 2025)**

4 Graves sold to Township residents (@ \$1,400)-----	5,600.00
9 Full Interments-----	13,000.00
0 Baby interments-----	0.00
1 Cremations-----	800.00
Foundation and Marker installation fees-----	816.00
Grave Transfer-----	0.00
Donations-----	0.00
Total: -----	\$20,216.00

Other Cemetery activities:

1. fixed graves
2. cleaned office and garage
3. pick up and removed flowers from stones

**Road, Streets and Park
(Scot Gardner)**

1. Performed ice and snow control on January 5, 6, 10, 11, 19, 21, and 23.
2. Called in to salt roads for the house fire on Alton.
3. Worked with A&E Door on the firehouse door opener replacement.
4. Called in to salt a water main break on Columbus Drive and 129.
5. Straightened up a stop sign on Sir Martin Drive.
6. Cleaned up trucks after snow events.
7. Worked on equipment.
8. Fixed potholes.
9. Took backhoes to subdivisions and removed snow piles in the cul-de-sacs.
10. Performed monthly truck, park, and stormwater inspections.



Administrator **January 2025** Summary Report
(February 2025)

- **Park Restroom Project:** Worked on Duke electric tap and South West Water District tap and fees. Weekly discussions with the Architect to keep project progressing. Held a construction inspection and update with the contractor and architects.
- **Bureau of Workers Compensation:** Prepared and filed "True Up" report and discussed rate categories for the Township. Our actual fee was much lower than projected by BWC and the Township will be credited accordingly.

- **Fire Department Grants: Ongoing:** Worked with Lt. Baden on grants for the Fire Department. Grants pending pending with State Agencies.
 - **Fiscal Operations- Ongoing:** Continued monthly analysis of the financial condition of the Township and working in planning of projects identified by the Board for implementation.
Obtained data from the Fiscal Officer and prepared Township funds analysis for the monthly Board meeting. Prepared Trustee packets and reports.
 - **Public Employees Risk Reduction Report for 2024:** As required by Statute, prepared the 2024 PERRP report and filed with the state as well as posted a copy as required.
 - **State Employment Relations Board Report:** Prepared state report for 2024, answered questions about the Township's benefit program and filed the required report.
 - **Ohio Township Association:** Prepared registrations and reservations for 5 Township Officials to attend classes and trade show for Kanuarey239th through January 31st.
Attended the OTA conference
 - **Open Burning: Ongoing-** Despite the change in weather, open burning continues to be a problem in some areas. The Administration fielded a number of phone calls related to complaints and questions regarding the law. Information is being distributed to the public.
 - **Nuisances and General Complaints:** Fielded several calls and visited various properties to ascertain if the property condition violated debris, Junk Vehicle or dilapidated structure statutes under Township law. Provided information to the County Zoning and County Prosecutor's office.
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- **Catch Basin Repairs: No Progress.** Still working on how to bid out the work needed for the failing catch basins. Road crew has been making some repairs. Scheduling a partial list for the 2025 construction season. Will be meeting with the County Engineer's Office to discuss.

Personnel Actions and Other Items of Note

January 2025:

Fire Department/ Staff Increases/Hiring

None in January

Cemetery

No new hires.

Of Note- Budget Information

- 1) Total Expenditures all funds for January 31:: \$176,883.11 / Revenue: \$224,887.42
- 2) Total General Fund cash on hand January 31: \$1,596,110.64 (41.37%) of Total funds
- 3) Total Fire/EMS Fund cash on hand January 31: \$385,408.23 (10.00% of Total funds
- 4) *Monthly Revenue and Expenditure Reports by fund for this month of 2024 are attached to this report. See charts of expenditures and revenues.*

Fiscal Year 2020

Jan- Cash Balance: \$1,665,256.35
Feb- Cash Balance: \$1,672,757.34
Mar- Cash Balance: \$2,308,393.51
Apr- Cash Balance: \$2,230,590.13
May- Cash Balance: \$2,192,706.20
June- Cash Balance: \$2,2906,35.31
July- Cash Balance: \$2, 185,119.72
Aug- Cash Balance: \$2,281,130.53
Sept- Cash Balance: \$2,578,948.20
Oct- Cash Balance: \$2,32,780.90 (Excludes CARES Funding; If included balance is \$2,859,129.29
Nov- Cash Balance: \$2,446,861.80 (Excludes CARES Funding; If included balance is \$2,728,043.24
Dec- Cash Balance: \$2,436,152.18 (Includes \$35,374.23 CARES Revenue)

Fiscal Year 2021

Jan- Cash Balance: \$2,327,500.47
Feb- Cash Balance: \$2,555,744.03
Mar- Cash Balance: \$2,326,232.58
Apr- Cash Balance: \$2,936,429.83
May- Cash Balance: \$2,865,179.70
June- Cash Balance: \$2,814,391.86
July- Cash Balance: \$3,162,801.28
Aug- Cash Balance: \$3,018,684.99
Sept- Cash Balance: \$3,529,740.57
Oct- Cash Balance: \$3,487,179.01
Nov- Cash Balance: \$3,355,784.52
Dec- Cash Balance: \$3,269,634.31

Fiscal Year 2022

Jan- Cash Balance: \$3,106,359.45
Feb- Cash Balance: \$3,061,133.65
Mar- Cash Balance: \$3,780,417.05
Apr- Cash Balance: \$3,7 03,934.16
May- Cash Balance: \$3,643,272.43
June- Cash Balance: \$3,498,499.98
July- Cash Balance: \$3,866,009.07
Aug- Cash Balance: \$3,903,052.77
Sept- Cash Balance: \$4,264,684.95
Oct- Cash Balance: \$4,201,970.71
Nov- Cash Balance: \$4,092,018.29
Dec- Cash Balance: \$4,039,299.87

Fiscal Year 2023

January Cash Balance: \$3,559,160.92
February Cash Balance: \$3,475,575.97
Cash Balance: \$3,496,580.72
April Cash Balance: \$4,121,487.83
May Cash Balance: \$3,861,490.93
June Cash Balance: \$3,739,555.00
July Cash Balance: \$3,675,692.32
August Cash Balance: \$3,496,048.90
September Cash Balance: \$4,067,959.69
October Cash Balance: \$3,996,729.39
November Cash Balance: \$3,722,684.18
December Cash Balance: 3,673,455.14

Fiscal Year 2024

Jan- Cash Balance: \$3,483,832.60
Feb- Cash Balance: \$3,459,266.38 **March**
Mar- Cash Balance: \$4,241,433.98
Apr- Cash Balance: \$4,075,635.16
May- Cash Balance: \$3,968,743.91
June- Cash Balance: \$3,838,123.51
July- Cash Balance: \$3,939,306.18
Aug - Cash Balance: \$4,836,347.62
Sept- Cash Balance \$4,3999,868.62
Oct- Cash Balance: \$4,390,868.62
Nov- Cash Balance: \$3,984,735.41
Dec- Cash Balance: \$3,799,408.75

Fiscal Year 2025

January Cash Balance: \$ 3,858,401.73

General Notes and Observations

January- March 2021: Fund balances and carry over as well as property valuation numbers will be analyzed the first quarter. The Township must operate on carry over balances until tax settlements are received in April 2021.

Also, the impact of COVID-19 on revenues and expenditures will be evaluated. Examining new COVID-19 Relief Bill for allocations to Townships.

June- July 2021: The Township should review what can be funded through the American Relief Act for Townships and develop a priority list of projects and costs. Need to schedule a work session in August and/or September to develop a project/program list.

August-September 2021: Must review and address rising costs of Fire/EMS operations and revenue that is not increasing at the same rate. Future consideration necessary to address level levy revenue.

October 2021: Analyzing American relief Fund Act regulations and forwarded Township projects for legal review under the Act. Once an opinion is rendered, a special Board meeting will need to be called for review.

November 2021: No word from legal counsel- American Relief Fund Act funds and their use. Administration is still running short. Road and Cemetery slowing getting back to full strength.

December 2021 through February 2022: Due to illness and furlough, the administration is still operating short-handed.

Township officials will review legal counsel opinions and updated Treasury regulations regarding the use of American Relief Act funding. Priority decisions on key projects and programs to be established by the Board of Trustees.

March/April: Reviewing comprehensive project listing of major projects need for the next 5-7 years. Prioritizing projects for ARF funding for the next two years.

June to September 2022: Finalize Township project priorities to be funded through ARF Act. Determine means for funding the Gene Avenue Project and begin planning for Community Center Parking lot.

October to November 2022: Need to finalize 2023 Road Program and use of county and local ARPA funds.

December 2022/April 2023: Once received from various sources, a review of projects and how they will be financed should be prioritized. Payment for the Gene Avenue Culvert Project will be due.

May/June 2023: Restroom project a priority and must work with architects to get the project started. Also examining budgets to address road projects and Fire Department issues.

July/August 2023: Finalizing work drawings on the Park Restroom and Road Department projects. Trustees to review overall finances and Fire Department future financing.

October/November 2023: Working on implementing Park Restroom Project, Community Center Parking Lot Construction Project and Road Department Improvements. Developing information for additional County ARPA funds allocation.

December 2023: Examining Impact of increased costs associated with all operations and possible strategies to address these issues.

January-February 2024: Evaluating Fund Balances and estimated 2024 Revenue and Expenditures to ascertain which needed projects can move ahead. Need a strategy session with the Board of Trustees.

March through May 2024: There is a need to hold a strategy session regarding future costs of Fire/EMS Operations as the Township looks to the future to keep operations effective in light of inflationary conditions. Also need to examine performance objectives for various operations. Need to examine methods to retain experienced quality personnel.

June through July 2024: Value Engineering associated with the Park Restroom needs to be completed and preparation of new design-build specs for bidding in July. Work with the County Land Bank to secure funds to help eliminate nuisances.

August through October 2024: Park restroom Project Construction. Examine operational costs and make decisions regarding future levies.

November through December 2024: Dealing with equipment breakdowns and strategy for replacing key equipment. Must determine close out funds available and estimated 2025 revenue.

Old Business

Park Restroom Project

Mr. Henry reported that applications had been submitted to Duke and Southwest Water District. Mr. Henry completed all application paperwork for the Water District for a 1 inch tap line. to the

restroom. Duke is working to complete the electric hook up and meter. Work will continue through March and early April.

Update Zoning Issues: 428 Morman Road still pending with Zoning and Prosecutor. 857 Woodbine is scheduled for follow up on site in March. Mr. Miller asked about 3999 Stillwell Beckett if we heard anything from the County Prosecutor's office. Mr. Henry stated that he understood there were still negotiations going on to sell and clear the property.

Update Electric Aggregation February 19, 2025

Hanover Township has worked with Energy Alliance to secure the best options for providing cost efficient electrical services to Hanover Township residents; and

Hanover Township has been approved to provide electrical services aggregation to qualified residents as authorized by the Public Utilities Commission of Ohio through Certificate #17-1132E (1)

The Township Administrator is working with Energy Alliance (Rich Surace - Township Consultant) to seek the best bid and contract for electrical services as the market is constantly changing requiring quick action. Based upon the representations made by Mr. Surace earlier in the meeting, the following action was approved

Authorizing the Township Administrator in Consultation with Energy Alliance and in Accordance with Related PUCO Provisions to Negotiate and lock in the Best Electrical Rate Contracts for Hanover Township based upon the bidding process.

A 13 month agreement with Constellation Energy Company as agreed upon. (Dynergy contract expires in April). The price is 8.411 cents per KWH.

Mr. Henry gave a brief explanation of resolutions and motions before the Board of Trustees voted upon each item.

New Business:

Mr. Sullivan and Mr. Henry explained the budget projections for the 2025 fiscal year. After review, Mr. Miller made a motion to approve Resolution No. 22-25 which was seconded by Mr. Buddo. After discussion, Mr. Sullivan called the roll with all Three Trustees voting yes.

Resolution No. 22-25

Accepting The Amounts, Rates and Projections of Revenue and Expenditures as Determined By The Fiscal Officer through The Official Certificate of Available Resources for 2025 and Approving 2025 Final Fund Appropriations

Whereas, the Board of Trustees and Administration have been evaluating Hanover Township's finances and reviewed the proposed tax rates and levies based upon information from the County Budget Commission; and

Whereas, the Board of Trustees in accordance with provisions of the Ohio Revised Code (Sections 5705.34 and 5705.35) had previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2025; and,

Whereas, The Fiscal Officer is certifying to the County Budget Commission the 2025 Estimated Resources for Hanover Township totaling \$6,398,676.40 to be used as the basis for establishing Permanent Appropriations which includes American Relief Act Funds,

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Hanover Township Permanent Budget and Appropriations as prepared by the Fiscal Officer for Fiscal Year 2025 totaling \$6,398,676.40 is hereby approved (Reference ORC 5705.36) as reflected in the attachment herewith labeled “Attachment Resolution No. 22-25” for use in the Township and submission to the County Budget Commission.

Section II. That the Fiscal Officer is authorized to establish 2025 final appropriations by fund and establish budgets based upon said projections of fund balances and anticipated revenues totaling \$6,398,676.40

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 22nd day of February 2025.

Board of Trustees

Vote

Attest:

Douglas L. Johnson
Larry Miller
Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/ Clerk

Mr. Gardner explained the order for the 2025-2026 winter season and Mr. Henry explained the background as this purchase through BCEO will save the Township money. After review, Mr. Miller made a motion to approve Resolution No. 23-25 which was seconded by Mr. Buddo. After discussion, Mr. Sullivan called the roll with all Three Trustees voting yes.

Resolution No. 23-25

Authorizing Action to Secure Contract with Butler County Engineer’s Office for Road Salt

Whereas, Hanover Township annually enters into an agreement for the purchase of road salt through the Butler County Engineer’s Office; and

Whereas the Butler County Engineer’s Office meets all applicable State and local requirements through its bid process for road salt; and

Whereas, in order to save money and expedite the bidding process, it benefits the Township to enter into an agreement with the Butler County Engineer’s Office for road salt in the 2025-2026 winter season; and

Whereas, in order to meet deadlines established by the Butler County Engineer's Office for bidding, the Township Administrator forwarded the quantity estimate for Hanover Township prior to the Township Meeting,

Now therefore be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the Board of Trustees of Hanover Township approves entering into an agreement to participate with the Butler County Engineer’s Office for the bidding and purchasing of road salt for the 2025-2026 winter season.

Section II. That the Township Administrator and Road Superintendent are hereby authorized to file and sign all documents associated therewith for finalization of the contract (\$92.12 per ton delivered).

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 19th day of February 2025.

Board of Trustees

Vote

Attest and Authentication:

Douglas L. Johnson

Larry Miller

Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/ Clerk

Mr. Gardner explained the proposed purchase of a replacement dump truck that could be delivered in 4-6 weeks . After review, Mr. Buddo made a motion to approve Resolution No. 24-25 which was seconded by Mr. Miller. After discussion, Mr. Sullivan called the roll with all Three Trustees voting yes.

Resolution No. 24-25

Authorizing the Purchase of a New 2025 Single Axle Dump Truck with Snow Plow Attachments through the State of Ohio Purchase Program (HFYDA Freightliner Cincinnati Ohio)

Whereas, Ohio’s Cooperative Purchasing Act (AM. Sub. H.B. No. 100 Eff. March 6,1986) provides the opportunity for local governmental jurisdictions to participate to participate in contracts distributed by the State of Ohio (DAS) for the purchase of supplies, services, equipment and certain materials; and

Whereas, Hanover Township has been an active participant in the program in achieving tax dollar savings and efficiencies and has continued participation in said program in 2025; and

Be it resolved by the Board of Township Trustees of Hanover Township Butler County, Ohio

Section I. That the purchase of a 2025 Single Axle Dump Truck Western Star 47X with L9 Cummins Engine and snow plow attachments as reviewed with the Board is hereby approved to be purchased through FYDA Freightliner Cincinnati, Inc. for Western Star 47X Cummins Engine L9 dump truck with snow plow attachments for \$238,420.00 under a State of Ohio purchase agreement satisfying all Ohio bidding requirements (pursuant to Ohio Revised Code Section 124.04).

Section II. That the Road Superintendent and Township Administrator are authorized to execute build order/agreement with FYDA Freightliner Cincinnati, Inc. and delivery details related thereto.

Section III. That the Fiscal Officer and Township Administrator are hereby authorized to execute any documents related hereto for entering into a contract with FYDA Freightliner of Cincinnati, Inc.

Section IV. That the Fiscal Officer and Township Administrator are hereby authorized to seek proposals for financing said purchase and present to the Board for final approval.

The foregoing resolution was adopted in an open public meeting and is a reflection of the official action taken by the Board of Trustees of Hanover Township Butler County, Ohio on the 19th day of February.

Board of Trustees

Vote

Attest and Authenticate:

Douglas L. Johnson
Larry Miller
Jeff Buddo

Gregory L. Sullivan
Fiscal Officer/Clerk

Butler County Engineers Office- Project Meeting

Mr. Henry reported on a meeting held with the BCEO staff concerning projects in Hanover Township and any special requests. Mr. Gardner was in attendance as well. A listing of items covered was included within the Board packets.

Motion: Accept Grant Award Checks- OTARMA

Whereas, Hanover Township applied through the Ohio Township Association Risk Management agency for two grants with a \$1000.00 capped ceiling.

Whereas, the first grant award was for reimbursement of expenses related to the registration and attendance at the Ohio Township Association conference in Columbus January 29th through January 31st and the second award was for \$1000.00 worth of Safety related equipment for the Fire Department.

Moved by: Mr. Miller seconded by: Mr. Buddo to accept the grant awards from OTARMA as noted. After discussion, Mr. Sullivan called the roll with the vote being: all three Trustees voted yes.

Items Included in this section for review by the Board of Trustees:

- 1. Butler County Building Permit Reports
- 2. OTA Information
- 3. Liquor Permit Information
- 4. Other


February 19, 2025 Minutes

There being no further public business for the Board to take up, Mr. Miller **moved** to adjourn the Board meeting of February 19, 2025 which was seconded by Mr. Johnson. Mr. Sullivan called the roll with Trustees Miller, Johnson and Buddo voting yes.

February 19, 2025 Minutes Approved by the Board of Trustees as Witnessed by their Signatures:

Jeff Buddo, President: Jeff Buddo - 9650WT

Larry Miller, Vice President: 

Douglas L. Johnson Trustee: 

Date: 3/19/2025

Verified by: Gregory L. Sullivan, Fiscal Office: 